YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA, KOLHAPUR'S,LAL BAHADUR SHASTRI COLLEGE OF ARTS, SCIENCE COMMERCE
• Name of the Head of the institution	Dr. Rajendra V. Shejawal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02162237986
• Mobile no	9423263832
• Registered e-mail	lbs_satara@yahoo.co.in
• Alternate e-mail	lal145.cl@unishivaji.ac.in
• Address	17, Malhar Peth, Satara
• City/Town	Satara
• State/UT	Maharashtra
• Pin Code	415002
2.Institutional status	
• Affiliated /Constituent	affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Shivaji University Kolhapur**
• Name of the IQAC Coordinator	**Ninad A. Kadam**
• Phone No.	**9975061248**
• Alternate phone No.	**02162237986**
• Mobile	**9850137962**
• IQAC e-mail address	**ninadkadam18@gmail.com**
• Alternate Email address	**ppllbs2021@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://lbscollegesatara.edu.in/wp-content/uploads/2022/10/AQAR_2020_21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://lbscollegesatara.edu.in/?s=calander

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**-**	**2004**	**27/02/2004**	**04/01/2013**
Cycle 2	**B++**	**2.86**	**2013**	**05/01/2013**	**18/09/2018**
Cycle 3	**A**	**3.15**	**2018**	**26/09/2018**	**25/09/2023**

6.Date of Establishment of IQAC	**15/06/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry	Star College	DBT	2020 for 3 years	20.8 lakhs
Botany	Star College	DBT	2020 for 3 years	20.8 lakhs
Microbiology	Star College	DBT	2020 for 3 years	20.8 lakhs
zoology	Star College	DBT	2020 for 3 years	20.8 lakhs
Statistics	Star College	DBT	2020 for 3 years	20.8 lakhs
Physics	SERB	DST	2018 for 3 years	21.77 lakhs

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1 ISO: 2015 quality management certificate

2 Extension of Physical Infrastructure - Laboratories
3 Starting of M A Geography
4 Starting of B Com I T
5 Restructuring of the college website

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. introduction of new commeres induction program Know your college (KYC)	Induction of new commeres to different institutional practices and facilities carried out sucessfully
2 Starting use of online platform for integrated teaching learning evaluation process	starting use of google classroom as LMS platfor for first year students
3 3 Enrichment of infrastructure of competitive examination and NET/ SET guidance centre	seperate well furnished infrastructue developed
4 Organization of international conference	sucessful organization of inrenational conference
5 Designing new institutional policies	institutional scholarship policy, redresal policies , gender sensitization policy designed
6 Enhancing capacity building program	capacity building initiatives in comminication skill , computing skill, yoga , health etc
7 Development of Library as Learning Resource	subscription to DelNet database, user tracking installation, purchase of kindle tabs
8 celebrating Azadi ka Amrut Mahotsav	organized more than 75 different activities

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	13/04/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	14/02/2022

15. Multidisciplinary / interdisciplinary

- **The college is a multidisciplinary higher education institute i.e. it offers several programs in arts, commerce and science streams.**
- **Environmental science is a subject taught in all streams**
- **A student of science can take admitted to the arts and commerce stream at an entry-level**
- **A commerce student also can take admission to the arts stream at entry level**
- **A graduate student of any faculty or subject is admitted to the PG program in languages and social science**

16. Academic bank of credits (ABC):

- **The college is affiliated with Shivaji University, Kolhapur. Recently Shivaji University has taken certain steps in the direction of the Academic Bank of Credit system.**

17. Skill development:

- **The college runs some certificate courses that develop skills among the admitted students**
- **The affiliated university has framed the syllabus of subjects incorporating skill elements.**

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- **The college offers a graduate program in Sanskrit which is the language of ancient India and a storehouse of ancient knowledge.**

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- **Curriculum of the programs offered by the college is framed focusing on the outcomes. The outcomes are displayed on websites and in the departments.**
- **The college has devised a system of evaluation of these outcomes at the end of the program.**

20.Distance education/online education:

- **The college runs a distance learning center of Shivaji University, Kolhapur.**
- **The college also has a center for Yashwantraon Chavan Open University.**

Extended Profile

1.Programme

1.1   **436**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2800**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **1690**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **915**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **82**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **49**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**436**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2800**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1690**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**915**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**82**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	49

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	51287223
4.3 Total number of computers on campus for academic purposes	175

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For each academic year, the college prepares the academic calendar consisting of curricular, co-curricular, and extracurricular activities for effective implementation and delivery of the curriculum. Accordingly, the academic departments are instructed to develop action plans. The details of the stages are as follows:

i. Departmental Meetings

ii. Departmental Academic Calendars

iii. Assessment of workload

iv. Syllabus Distribution

v. TimeTable

vi. Teaching Plan

vii. Implementation of Teaching Plan

viii. Reporting to the principal for Teaching – Learning progress :

The Head of the Department informally discusses with the principal the progress of the teaching-learning at the end of every month. The heads also discuss the performance of the students, new teaching-learning strategies, and evaluation methods used in the department.

ix. Monitoring by IQAC: The Internal Quality Assurance Cell monitors the overall process through the collection of online feedback from students and conducting regular Academic Audits by external peers. The IQAC follows a transparent approach to make sure that the shortcomings in curriculum delivery are identified and rectified in due time.

x. Announcements through the website, WhatsApp group, and Google Classroom: After the corona pandemic period, the college took efforts to create class-wise WhatsApp groups including every student and teacher and look after the online class conduct through platforms like ZOOM meetings, google meet, etc

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college plans and organizes the teaching, learning, and evaluation schedules well in advance.

Academic Calendar: The preparation of the academic calendar for the next academic year begins in April, i.e. before the end of every academic year. Every department submits a detailed academic and activity calendar ofthe department to the IQAC. Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared by the committee of Heads of the departments, vice principals, and the principal with the help of IQAC.

The college annually publishes an 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), the information and time schedule is received from academic departments in the previous year with consideration of exams.

The pattern of internal examination for courses in all streams,

The pre-semester examination (Preparatory) is conducted for all classes as per the university pattern. For B Sc, B Com, and B A part III twenty percent marks are allotted for the internal evaluation. Internal evaluation is carried out by organizing seminars, projects, unit tests, etc.

For the last two years, the academic calendar of the affiliating universitydoes not follow the normal pattern of June of a year to May of the next year. Therefore the college has strictly modified its a.c.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lbscollegesatara.edu.in/academic-calendar-2021-2022/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

532

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

The college has integrated crosscutting issues into the curriculum of the following courses:

1. Preparation of household chemicals:

The syllabus of the course emphasizes environmental pollution its causes and hazards. The syllabus of this course was designed by college faculty in consultation with industrial experts who emphasize the need for awareness of the employee about environmental pollution and to develop small-scale businesses.

2. Basic of geoinformaticson the application of Geo-informatics in Ecological Studies The syllabus of this course contains professional ethics which encompasses the role of the subject right from experiences and understanding of travelers and explorers regarding space, place, and people to the progression of basic themes.

4. Certificate Course on R-Software:syllabus emphasizes the need for data analysis. Ethics like transparency, accountability, and truthfulness of information are important in professional ethics.

5. Certificate Course in Online Banking and Marketing: syllabus emphasizes the need for the inculcation of professional ethics. The ethics like righteousness, the validity of information and product delivery and clean transactions and banking laws, and cybercrime are emphasized.

6. Certificate Course in Yoga: The syllabus, of course, contains practices in Yoga, and it especially emphasizes creating physical fitness as the greatest health in human life.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

74

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

1534

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://lbscollegesatara.edu.in/analysis-of-feedback-on-curriculum-2/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows   A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://lbscollegesatara.edu.in/analysis-of-feedback-on-curriculum-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1097

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

902

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial teaching is organized at the Undergraduate level with a view to

improving basic knowledge of the slow learners Raising their level of confidence in the basic subjects

provide a stronger foundation for further academic work

improving the performance in examinations Reducing the dropout ratio of the students

The following subjects are recommended by the IQAC for remedial teaching on the basis of student's performance in the examination of respective subjects

1. English

2. Economics

3. Accountancy

4. Chemistry

5. Physics

6. Statistics

7. Mathematics

This program has successful outcome as the targeted group of slow learners showed increased examination performance.

Advanced learners

Special guidance is in the line of following areas:

to inculcate reading culture and reference work practice

to inculcate competence skills to inculcate research attitude

to improve knowledge-generating capacity Method of Subjects identification IQAC recommends

to practice the following activities under this scheme.

1. Conduction of library visits

2. Issuing books from the departmental library

3. Issuing Special cards by the Library

4. Encouraging students to participate in competitions, quizzes, prizes, or contests (eg Aviskar competition)

5. Providing Research journals to advanced learners

6. Providing internet facilities with a list of subject-related websites to advanced learners

7. Encouraging to take projects, surveys, etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2800	82

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning: science departments conduct add-on programs to support students in their experiential learning. The institution imparts the following experiential learning practices to enhance the creativity and cognitive levels of the students – Laboratory Sessions are conducted with free-end experiments. · Project development on the latest technologies by students where they showcase their working Model infest. Industrial Visits to engage them in experiential learning while visiting the organization.

2. Participatory Learning: students participate in various activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses. · Students from different colleges participate and learn from each other. Annual cultural program – This is organized every year for the students of the college to give a vent to their creativity. Regular Quizzes- Quizzes are organized for student participation at the inter-college level. Seminar Presentation – Students develop technical skills while presenting papers in seminars. · Presentation and publishing of papers in conferences and journals - The objective is to give them exposure to learn and imbibe new skills.

3. Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. the college organizes expert lectures on various topics and motivates students to join MOOC courses

- Regular Assignments based on problems
- Mini Project development
- Regular Quizzes
- Case studies discussion
- Debates
- Participation in Inter college events

File Description	Documents
Upload any additional information	[View File]
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Efforts by the institution

- **The college boasts the teaching-learning process by providing internet and Wi-Fi facilities, LCDs, software, laptops, educational CDs, e-books/journals, and the addition of modern equipment in the laboratories.**
- **To make the teaching-learning process ICT based, the college has organized training programs on the use of ICT and other google products.**
- **The college has signed MoUs / agreements with a number of agencies/industries, which give the opportunity for the application of knowledge and to know innovative technology/services used by the agencies.**
- **science departments encourage students to feed the data collected by performing experiments on the PC and make computational calculations using EXCEL, C programming, and plot graphs using Origin software.**
- **The Department of Geography uses special software for global mapping and geographical information.**
- **The Department of Commerce uses 'The Commerce blog for the commerce students for receiving feedback on the teaching-learning process and innovative methods used in the department. The platform provides open access to students. The strategy of the department is that there should be constant interaction with the departments on the teaching-learning process.**
- **Every department has established WhatsApp groups of last yearstudents through which the rapport between the students and teachers has been established. The students used to share difficult concepts and terms with their classmates.**

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File]()

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

82

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

168

File Description	Documents
Any additional information	[View File]
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Open-day practice: To make the evaluation process more transparent and robust the IQAC suggested the introduction of open day practice for the establishment of meeting between the students and the assessing teacher. After midterm and departmental formative tests, the teacher who assesses the test and examination answer papers, calls the students on a scheduled day to hand over the copies of answer books. The students come to know the performance and how papers are assessed and marks are allotted. He gets his doubts clarified on that very day.

College also practices

- The setting of question paper as per the university examination pattern
- The in-house printing of the question papers.
- Displaying marks of various internal examinations on the notice boards.
- The students can verify the answer books.
- A compulsory internal examination per semester based on theory syllabus is conducted.

Formative evaluation is done continuously throughout the period till the student appears for the summative examination.

To bring variety in internal examination and evaluation the college administration gives freedom to departments to select formative evaluation approach which includes:

- Multiple choice questions tests
- Unit test
- Home Assignments
- Seminars

- **Class test**
- **Surprise test**
- **Project report**

Summative evaluation

Midterm (pre-paratory) examination is conducted before the 1st, 3rd, and 5th semester every year.

The question papers are based on university examination

File Description	Documents
Any additional information	View File
Link for additional information	https://lbscollegesatara.edu.in/preparatory-examination-june-2022/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances related to internal examination are dealt with by the Internal

Examination Committee.

The mechanism for the redressal of grievances is as per the university rules. At the university level, there is a Grievance Redressal Committee. If any student feels that the score given to him in any paper is not just, he or she can apply for a revaluation or further photocopy of the assessed answer book. He/she can get it assessed by the other expert and approach the university authority or the college for re-evaluation. This is an innovative and healthy practice of the college and university.

At the college level, the evaluation work is done for the part I examinations. The student can get clarification of his doubts about the score in a particular paper by applying to the head of the institute. The application is referred to the head of the examination committee which is treated as the examination grievance redressal committee of the college, who looks into the matter and clarifies the doubts transparently. If there is a need for rechecking the answer sheet, it is get checked by the examiner from the other institute.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.unishivaji.ac.in/exam/other-services#RAB

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

`Mechanism of communication`

`All the departments that conduct regular programs along with certain additional courses are asked to define their program outcomes and course outcomes by the IQAC and the college administration.`

`These outcomes were confirmed by the faculty of every department in their departmental meetings under the supervision of the heads of the respective departments and then it is uploaded on the college website and departmental blogs. These outcomes are also displayed on the board in every respected department.`

`The students are made aware of these learning outcomes in the first interaction where the principal addresses all the students in the induction programme`

`The teaching staff from all the departments of the college formulates learning outcomes for each course, and these are communicated to the students at the beginning of the academic year.`

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://lbscollegesatara.edu.in/program-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mechanism:

The department is instructed to choose 20% of students from last year of the program e.g. if there are 40 students in the last year of the department should select 20% which is 8 students out of 40 students.

The checklist contains 10-12 questions seeking answers in a 10-point scale

The checklist is prepared considering the streams

The checklist seeks the answers to the questions based on attainment of knowledge, skills, and attitude acquired by the students.

The checklist is designed in such a way that the teacher has to evaluate the student with reference to his own judgment, and gave marks on a scale range of 1 to 10 in the box given below the question.

The total marks from checklist are calculated

HOD should consider the marks obtained by students in final university exam in percentage.

The final marks for program outcome should be allotted to students considering 50% marks obtained from questionnaires and 50% marks from university exams using formula

Equation Marks of checklist+ % of university exam/2 Level of attainment

Marks obtained program outcome attainment awarded

Above 76 Excellent, 66-75 Good, 51-65 Satisfactory

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://lbscollegesatara.edu.in/program-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

786

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.unishivaji.ac.in/exam/Online-Results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lbscollegesatara.edu.in/13991-2/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

15400000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

15

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institutional Incubation Terminal (IIT)

OBJECTIVES:

To tap and nurture innovative ideas in business and research

To facilitate financial assistance for developing start-ups, innovative ideas, and enterprises from different agencies

WORKING OF INCUBATION CENTRE:

The incubation center should work on two levels. The first level is small ideas related to business. The second level is of innovative ideas of research. The college should provide financial assistance to the incubation center.

The following are practices

1. Conduction of workshops and training programs

2. Organization of surveys for potential business.

3. Establishment of collaborations with industries and other institutes

4. Conduction of primary level surveys or projects flaring innovative ideas in research

5. Organization of lectures the expertise in intellectual property rights

6. Making an application that seeks funding from different agencies

7. Organizational vocational training for the students

Knowledge Creation and Transfer Policy

Practices

The college has developed a seed fund, Entrepreneurship education, and incubators. The college has worked out to establish MOUs, linkages, and collaborations with industries and institutes to share innovative start-ups and ideas.

The college has planned the Promotion of e-publication and development of e-content for the benefit of its stakeholders.

For the sharing of monetary gain between the institute and individual, the income distribution strategy mentioned in the consultancy policy should be referred to.

Activities

1. Provided platform for publication of staff books

2. Provided funding for the publication of staff books

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

sr no Name of unit Extension and outreach activity 1 NSS

Special camp at Mhate Khurd

Cleanliness, Tree Plantation, and beautification

Eye checkup camp

construction of Soak pits,

issue of uncleanliness and pollution

awareness and sensitization among students towards cleanliness and the natural environment, social responsibility, and health safety

Constitution rally in Satara city Awareness of constitutional duties and obligations created Counseling through media effect to youth with help of Grampari, Pachgani Awareness among NSS voluntaries about the ill effects of media on day-to-day life Tree

plantation at Police Reserve ground with help of Sahyadri Vanarai, on the outskirts of Satara significance of greenery on the barren land for pollution free environment Plastic frere drive at Mhata Kurd learning awareness about plastic pollution and its bad effects blood donation camp at neighborhood community issue of scarcity of blood is underlined NCC Cleanliness at neighbor Swatch Bharat Abhiyan Spread awareness of Abhiyan and the importance of cleanliness Blood donation camp at the neighborhood scarcity of blood and platelets WEC woment chealth hygenie isuuse related to women and girls

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3076

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has precious premises for generating a proper ambiance for the teaching and learning process. College is being separated into two sections, one is an old building and the other is a new building. Both buildings collectively going to accommodate about 34 well-furnished classrooms and almost all classrooms are equipped with an LCD projector facility with a LAN port to promote the use of ICT in the teaching-learning process. In college, there is well-equipped 2 conference halls are present to facilitate activities like seminar, workshops, and conferences to organizing.

Recently, the college receives funds from the department of biotechnology for strengthening the science department which helps augmentation of various new equipment and instruments. Under this scheme, the college purchases many instruments which enhance science laboratories. The college has a well-equipped computer laboratory along with an ample number of laptops provided to teachers and desktops for students to help to compute. During the corona pandemic college switched to online mode education through platforms like the Zoom app, Google met with proper subscription plans for an uninterrupted teaching-learning process

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://lbscollegesatara.edu.in/classrooms-laboratories-computing-equipment/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college plays a proactive and supportive role in strengthening sports, cultural and yoga activities.

Outdoor games

For providing better facilities for versatile indoor and outdoor games, the college acquires permissions from local sports centers for availing the infrastructure and expert training for the students. These are as follows:

Outdoor Game

Indoor Games

Practicing Place

Basket ball

Judo

Shahu Stadium

Foot ball

Boxing

Volleyball

Handball

Swimming

Rajtadri swimming tank and Shahu Stadium

Kabaddi

Home ground,

Shivaji Uday Mandal

Kho-Kho

Table tennis, Chess

Home ground

Archery

Shahu Stadium

Athletics

Hockey

Police parade ground

Wrestling

Talim Sangh

Shooting

Shivraj Sase Academy

The college has Sangeet Sabhagruha for cultural activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://lbscollegesatara.edu.in/sports-yoga-2021-22/](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[https://lbscollegesatara.edu.in/ict-classroom-seminar-hall-photo/ https://lbscollegesatara.edu.in/master-time-table-2021-22/](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

30

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

1. ILMS software for automation: CLOUD-BASED LIB-MAN

2. Nature of automation: Fully

3. Version: 2.1

4. Year of automation: 2015-2016

5. ABOUT CLOUD-BASED LIB-MAN – LIBRARY MANAGEMENT SOFTWARE©: LIB-MAN is an Integrated, Multi-user, Multilingual, Time tested software for complete computerization of In-house operations of any Library. Lib-Man software is designed as per norms & standards of Library Science. LIB-MAN has various modules like Acquisition & Cataloguing, Circulation (Issue Return), MIS Reports (with Graphical Reports), NEWS Paper Entry & Paper Cuttings, OPAC - On-Line Public Access Catalogue, and Mobile Apps

6. Institution has subscribed to various E-resources N-LIST Database

7. IT Zone: It provides free internet facilities to students, researchers, and faculty. They can access various e-resources like e-books, e-journals, e-paper, e-magazines, etc

8. .Institutional Repository: Access to institutional repository available on the local server.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.70315

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

553

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The summary of updates of the IT facilities including wi-fi is as follows:

The college has formed an ICT infrastructure committee for the upgradation of IT facilities and maintenance. This committee

continuously monitors the requirements of different departments and classrooms. A separate technician is also appointed to look after the maintenance. The enrichment and up gradation in IT facilities since the second cycle of NAAC accreditation is as follows:

Sr. no.

Description

Present status

During the third cycle of accreditation

1

Total number of computers and laptops

175

119

10 computers

2

Total number of printers

41

41

3

Total number of scanners

19

14

4

Software (Licensed copy)

Readiris pro12 software, CMS masters software R software , SPSS
software, python

5

Library software Lib- man Version 1.0

nil

6

Number of nodes/ computers with Internet facility

175

20

7

Number of nodes/computers with Internet facility

175

12

8

LCD Projectors

25

5

9

Computer processors

i3/i5/i7windows 10 Dual core/Dos / windows xp/98

100 mbps connections

02

Computer Labs

02

01

Computing center

01

The hiring of ICT and technical service

The technician is appointed.

office - 10 computers 9 printers 5 scanners Xerox machine 1 10 computers 9 printers 2 scanners

Stand-alone facility(UPS) --- Yes

LAN facility Extended Limited

Jio net Wi-fi facility 20 MB per login

All the ICT facilities are updated periodically as per the requirements

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.17

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Administrative office: Day-to-day maintenance and care is taken by the administrative office, in consultation with the principal. The office registrar looks after this all-routine maintenance.

Purchase committee: The purchase committee headed by a senior faculty takes an annual review of the facilities and services. The report is put forth in the meeting of the purchase committee chaired by the principal. The coordinator of IQAC is an invitee to these meetings. In these meetings, priorities are fixed, and important decisions are considered for IQAC and LMC/CDC meetings. After receiving permissions in IQAC and LMC / CDC committees, the purchase or maintenance expenses are utilized as per the predetermined procedures.

Local Management Committee/ College Development Committee: LMC/ CDC monitors overall functioning of facilities and services. The reports and reviews received from the purchase committee are considered during these meetings. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned. The major requirements of large expenses are sent to the parent institute for approval and funding.

For ICT facility maintenance College appointed the technical staffs.

It is the policy of the parent institute to recruit the suppor

General measures

1. Instructions are displayed

2. The technical staff looks after ICT facilities.

3. The support staff having technical skills looks after maintenance.

4. Students carefully use major instruments and hazardous chemicals

5. Fire extinguishers are placed at appropriate places

6. periodic paste control is carried out.

7. Electric fittings and wiring are periodically monitored.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://lbscollegesatara.edu.in/instructions-sop-fire-extinguishers/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1696

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

100

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://lbscollegesatara.edu.in/capacity-enhancement/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

534

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

534

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

116

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

118

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

104

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File]

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a "Students' council" for every academic year. The selection of the student council is as per 'Maharashtra University Act 1994.

The function of the students' Council

- **Monitors various academic and socio-cultural events in the college**
- **Maintain overall discipline on the campus**
- **A facilitator between the students and the college**
- **Coordinate all extracurricular activities and the annual festival of the college**
- **Raising funds whenever there is a need to fulfill social responsibility**
- **Plays a significant role as a volunteer in conferences, workshops, sports events, and other functions**
- **Students council is provided participation in working committees of the college**

Students' representation and participation have been an integral part of academics as also of various activities.

Students' representation is on the following committees:

- **College Student Council**
- **Anti-ragging Committee**
- **Internal Complaint Committee**
- **Internal Quality Assurance Cell Earn and Learn Scheme**
- **All organizing committees for seminars, conferences, and workshops conducted in the college**
- **All departmental Association Activities and Annual Festivals organized by the students**
- **NSS**
- **Gymkhana Committee**
- **Cultural Activities Committee**
- **Library Committee**
- **Magazine Committee**
- **S. A. Fund Committee**

The initiation taken by the college has fruitful results. The representative students played an active role in the activities and the decisions taken by different committees of the college. There was the development of leadership qualities, confidence, a sense of responsibility, and active participation.

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/wp-content/uploads/2022/12/Student-Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Financial contribution

- **The alumni meet is organized every year in different departments and then one common of the institute.**
- **During these meets, achievements, progress, and future plans are shared and feedback is taken, which is taken into consideration while preparing the future plans.**
- **The assistance in the form of educational aids like books, computers, cupboards, coolers, water filters, etc, and sometimes in cash is offered by the alumni.**

Non-financial contribution

- **The alumni contribute to policy making by their representation in the statutory and academic committees such as IQAC CDC etc.**
- **Alumni deliver academic lectures on campus.**
- **The alumni associated with the social reforms are invited to the NSS camps to encourage the volunteers to do social service.**
- **Many alumni have helped the college to organize placement camps on the campus itself.**
- **Some of the alumni who, had represented the college in the cultural festivals and now working in the film industry contribute their role by giving free guidance to the students in the cultural activities. Their experience has developed confidence among the students.**
- **Some of the alumni working in the field of mass media and**

communication help in providing feedback on the development of the college by sharing their views and opinions and thus developing the image of the college in society.

- Some of the alumni are public representatives, they help us whenever there are some local problems, and they also participate in the governance of the college.

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is to emerge as a premier institute imparting knowledge and skills and inculcating human values at its core for the everlasting benefit of the global society.

Mission:

Dissemination of education amongst the masses from rural and semi urban population

Inculcation of basic human values like truth, honesty, character building, love towards humanity, sacrifice, social equality, nationality, national integration, fraternity and self-reliance

Enhancement of the knowledge generating capacity and skills of the students suited to the pull of globalization

Promotion of research attitude and scientific temperament amongst

the youths with a view of developing intellectual society

Women empowerment by conducting capacity fostering program
Environmental awareness for sustainable development

Boosting the use of information and communication technology to cope up with rapid digitalization

Inculcation of spirit of devotion for social work for uplifting the society at large, these are the few of the vision missions of the institute.

The college governance entirely works to achieve the goals stated by the institutional vision mission policies these goals are reflective in perspective plan of the institute and its success is evident through the deployment of strategic plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution effectively practices decentralization and participative management for overall development of the college. The institution follows the vision of our parent institute for this management. There is a set-up of hierarchy of different set of committee located in different positions , but all the formation of committees is carried out in such a way that one member who is chairman of one committee is member in other committee. So all the members are considered at same level when there is execution of any activity is concerned. Thus, all the stakeholders starting with principal till to the students as a representative of student council are working together while conducting different activities for the overall development of the college. Thus, college focus on providing equal opportunity for every stakeholder in functioning of institute. They collectively works in the pattern that foster the overall development of the collage.

The effective leadership is visible in following institutional practices

- **Publication of Bahaduriya :**
- **Library management**
- **Selection of staff secretary**
- **Student council**
- **Working of college development committee**
- **Gymkhana committee**
- **Student aid fund**

In above practices and functioning of committees, the overall teaching and non-teaching staff along with students representation works effectively to obtain desirable goal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For every upcoming academic year the internal quality assurance cell of the institute design the strategic plan for is in tune with perspective plan of the college so as college is achieve the goal stated in it. This strategic plan is submitted and approval was received in last academic meeting of the IQAC and college development committee . the IQAC take care to address the issues of strategic plan in letter IQAC meetings as the agenda of the meeting these issues are then debated in meeting and the appropriate resolution is been taken in the meeting with shouldering of responsibility for deployment of initiative . the following are some of the quality initiatives whicg are addressed and implemented through IQAC meetings

- **Implementing SOPs as working practice to fight against corona pandemic**

To take care of health and well-being of all stake holders of the college is prime importance in corona pandemic so college deploy the separate committee to look over the designing and practicing the sops effectively

- **starting the M. A. / M. Sc. Geography**

To enrich the curriculum to fulfil need of students college

successfully sent the proposal and recommendation asked by university committee are fulfilled

- **M Sc environmental science introduced by YCMOU**
- **Implementation of star college scheme**
- **Student support through introduction of new prizes in area of sport, cultural , NSS and NCC**
- **Strengthening Net /Set guidance**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **To run the institution, an apex body parent institute develops the plans and policies corresponding to various government laws such as Maharashtra public university act. According to these policies, higher institutes under these apex bodies run their administrative setup. These policies reflect the vision mission and objectives of the apex bodies.**
- **Parent institute works on the principal of decentralization. There is a general body that empowers various executive bodies to run the institute with smooth administration. The executive body consists of president, executive president, secretory, administrative and finance secretory. They look over the financial and administrative matter of different parent institutes education centers. The principal of the college is a link between the parent institute and the administrative set-up of the institute.**
- **The institute follows the rules and regulation laid by Maharashtra government during operative recruitment drive. The recruitment process is run as per the reservation rules, and the institutional roster plays an important role in appointments.**
- **The service rules are strictly followed as per the university acts and statutes , UGC circulars and parent institutes rules.**
- **The College Development Committee is a statutory body that**

looks after administrative, financial and general set up and functioning of the college the president of the parent institute is chairman of the committee whereas the principal acts as secretory of the committee the elected teachers and representative of non teaching staff are the members of the committee who participate in the functioning of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare measures by the management

- **Financial assistance/loans for various reasons by institutes credit cooperative society such as personal loan, festive loan, housing loan, vehicle loan etc. The interest rates are minimum as per norms of RBI.**
- **Immediate job offers to one of the family members after the sudden death of the staff in service.**
- **Partial Loan waiver for the deceased staff Felicitation by**

the management for achievements of the employees and their wards.

- Fund-raising drive for the employee affected by an unforeseen calamity.

Welfare measures by the institute

- Group insurance scheme for the staff of which 50% premium is paid by the institute.
- Advance payment to staff to meet emergency needs in case there is delay of salary payment
- Concession in college fees for the wards of employees.
- Financial support is provided for publication of books by staff.
- In medical emergency, advance is given to the teaching and non-teaching staff.
- Initiation of Group life insurance for teaching and non-teaching staff scheme brought by the university and joint director

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by UGC regarding Performance Based Appraisal System. The college has formed API committee, which looks after the Performance Based Appraisal System.

At the end of every academic year a meeting is conducted under the chairmanship of the Principal in which reviews are taken for functioning of the committee.

The college follows the mechanism, in which the committee circulates notice regarding submission of PBAS with required documentation within the deadline.

The administrative office collects hard copies of all teaching faculties and handover it to API committee. API committee follows the sessions for in- detail assessment of reports, considering valid documentation provided.

After analyzing individual reports, API committee recommends the desirable activities which to be done by faculty to increase his/her scoring.

After receiving the circulars of placement by the university the list of the due faculty is made for placements, they are personally guided to meet the requirements.

They are helped to fill the form. Their applications are submitted duly signed by the principal for the placement and promotion.

The procedure has successful outcome. Many teachers placed in higher grade because of such effective mechanism.

Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of performance of the non[1]teaching staff. The management has devised a mechanism for placement and promotion of non-teaching staff. Accordingly, annual Confidential Reports (CR) are filled by the office considering their performance and compliance to the orders of the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the Auditor of the management periodically within every financial year.

The external audit is carried by the authorised chartered Accountant appointed by the parent institute at the end of financial year. The last internal and external audit is carried out on 30 July 2017.

The government audit is carried out by the Joint Director of Higher Education, the Senior Auditor and the Auditor General of the State periodically.

The last audit was done on 31/07/2014 by the Govt. approved auditos i. e. Senior auditor and Joint Director of Higher Education, Kolhapur, and there were no major audit objections. The AG audit by the Auditor General, Mumbai was done up to 2003-04, there were some audit objections and all the objections are compiled by the college.

Sr. No.

Para

Audit Objections by AG

Compliance Made

1

5

Excess payment of salary grant

Compliance regarding all the 08 objections was made by the college and the report was sent to the AG, Mumbai. The AG accepted it and, thus, all objections had been cleared.

2

8

Excess receipt of non-salary grant

3

6

Unspent balance of scholarship

4

7

Irregular retention of GPF balance

5

9

Outstanding advances of pay and allowances

6

10

Unreconciled differences

7

11

Non conducting of stock-taking of library books

Note: we had submitted a letter of compliance of the audit objections to A G Mumbai ref. LBSC/1064/0708 dated 29/10/2007.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies aim at to

1. diversify and expand resources

2. Spend on the activities of Institutional preferences

3. decrease dependency on others

4. maintain sustainability of the Institute

5. make optimum use of available funds and skills

6. To maintain the transparency and expand relations

7. fulfil responsibilities towards the society

8. Disseminate the good practices of the Institute

9. enhance the dignity of the Institution

Resource generation

The college identifies the short term and constant needs of the college related to its developments. Accordingly, the committees are formed to generate the financial as well as human resources.

The college established the separate committee which continuously looks after different openings of funding agencies like UGC, DBT,

DST etc. after any opening committee recognizes college eligibility for particular proposal and send the well drafted proposal to obtain funding from different government and nongovernmental organizations.

The college needs funding for its requirements like organization of activities and programs, for that a fund-raising committee is formed to generate funds from individuals and society.

The infrastructural needs are sometimes met through the alumni contribution, for that an appeal to members of the alumni association is made.

The college felt the scarcity of human resources due to the non-recruitment policy of the government and growing strength of student which causes decrease in student teacher ratio. To meet the need of human resources, the college recruits the faculties and administrative staff on temporary basis.

Utilization of resources

While utilization of resources, the college strictly follows the code of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays important role in implementing following institutional processes as a quality initiatives

In field of gender sensitization and women empowerment IQAC plays inportant role to motivating the faculties to organize different programs to sensitize faculty and students with reffernce to gender sensitization

IQAC in association with participating department under Star College Scheme conduct various activities like online lecture series, visits to various science institutes, introduction of new

experiments, project allocation to students etc to polonaise basic sciences at under graduate level.

Introduction of online mode of teaching learning process in corona pandemic conditions and motivation is carried out amongst students and teachers to participate in different modes like whatsapp, zoom meeting, google classroom, wise app etc. as a learning management system.

IQAC takes efforts to standardize operational procedures during corona pandemic which helps to restrict spread of disease in nearby area and campus.

IQAC plays important role in designing policy for institutional merit scholarship which standardize the method of selecting candidates for scheme without any disputes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Enrichment of ICT infrastructure

Use of ICT tools has become necessity in teaching and learning process. The IQAC has always encouraged teachers to use these tools. It has asked the administration to enrich ICT infrastructure by purchasing advanced ICT tools, software's, broadband internet connections , facility of WI-FI etc. periodically IQAC has trained teachers to use ICT tools . In library also after the recommendations' from the IQAC ICT infrastructure is extended. The use of social media has also been deployed to establish communication with the students and peers. In teaching and learning the feedback system is setup to promote reliability in delivery of curriculum.

2. Academic review through periodical meetings

The IQAC has established are view setup in the college. Periodical meetings with the departments, internal examination committee, and

forum for ICT and council of the heads, the principal, LMC / CDC are conducted throughout the academic year. In these meetings issues related to teaching and learning processes are discussed and decisions are taken. The IQAC also visits the departments and participate in the departmental meetings. The decisions are conveyed to concern teachers. The students are also interviewed regarding the changes in the curriculum, new teaching methodologies, teaching satisfaction and teaching staff. The setup has evolved into successful review methodology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security

1. security guards are appointed.

2. The discipline committee monitors the security practices on campus.

3. The surveillance systems with a set of 32CCTV cameras out of which eight are provided by local police are installed at appropriate locations. Footage of the recordings is periodically seen by the principal and appropriate action is taken if any suspicious activity is observed.

4. The training for self-defense is organized for girl students.

5. Patrolling van of the local police called Nirbhaya Pathak periodically visits the campus for the prevention of offensive activities.

6. b) Counselling

Programs having themes such as the co-existence of different genders, the significance of mutual understanding, stress management, women's rights, legal defense, personality development, capacity development health consciousness and hygiene, female foeticide, 'BETI BACHAO BETI PADHAO Abhiyan' etc. are arranged through which counseling is done by invited resource persons and senior faculties.

The Mentor-Mentee scheme recommends mentors select a mentee, especially from underprivileged and vulnerable categories i.e. girl students.

c) Common Room

Roomfor recreation and rest for the girl students. The rooms are attached to a washroom and vending machine is set up . Rooms are also equipped with essential amenities.

File Description	Documents
Annual gender sensitization action plan	https://lbscollegesatara.edu.in/gender-sensitisation-action-plan-2021-22/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lbscollegesatara.edu.in/13786-2/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

1. Waste Segregation:

Separate dust bins are provided to collect wet and dry waste at the source. The former is used for the vermiculture unit and later is carried by the corporation.

1. Slogan boards on the campus:

The college has displayed various slogans on environmental awareness to propagate green campaigns.

● Liquid waste management

Hazardous waste management

Waste chemicals in the labs are properly disposed of by dissolving them in water or by keeping them in protected zones. Exhaust fans and fume hoods are installed in the laboratories. Microbial cultures, cotton swabs, and plugs are autoclaved and disposed of.

The wastewater generated in science laboratories is processed at wastewater treatment plants. The treated water is recycled and used for watering gardens and pots.

• E-waste management

The e-waste materials are sold as scrap for safe recycling. Refilling of toner and cartridges of printers and maintaining IT infrastructure is made by an appointed technician who enables the reuse of toners and reduces the rate of e-waste generation.

Students and staff store their data in a soft format on their web drives.

Anant computers and institutes have a pact for timely maintenance of PCs and Accessories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

C. Any 2 of the above

**(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College recruits employees from different socio-religious backgrounds and also take efforts to achieve regional balance, which helps to create an environment of tolerance and harmony among them. The college celebrates all international and world days related to the culture to generate public and student awareness of the danger of intolerance. Considering the diversity of students' backgrounds, intolerant and violent behavior on campus is considered unacceptable including damage to the relationship at work and threatening teamwork. The college had a code of conduct that emphasized that during addressing the employees at the time of common meetings, all should pick the words carefully and consider the cultural and spiritual sensibilities of others.

The college is located in an area that is densely populated with minority communities and a socioeconomically downtrodden society. This helps the promotion of students to take admission in our college which is in a nearby location. The college also strictly follows the reservation norms laid by the government, which increases the opportunity for every stratum of the community for higher education.

The college celebrates cultural and regional festivals like youth festivals with the performance of folk-song/folk-dance,

ConstitutionDay, etc. To promote linguistic harmony Hindi Day and Ethnic Day are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Sanstha is established by a person who gave importance to human values. Management of the college is itself a reflection of democratic values that follows the decentralization of power and participation of all stakeholders in the management of the college

Sensitization of students and employees to the constitutional obligation is a continuous process made through following activities and programs

Constitutional values and cross-cutting issues are part of the curriculum, especially in political science, history, and social sciences. Constitutional duties and rights are conveyed through the content of the syllabus of these subjects.

Celebration of days: the activities and programs are organized by participating students and employees on an independent day, republic day, and constitutional day through NDSS, NCC, and various departments. To inculcate the spirit of nationalism amongst the students and employees, the thought-taking ceremony before every college program. The national anthem is also sung.

The constitutional preamble flakes are displayed on the front side of the entrance of the college.

As per the affiliated university curriculum, papers like democracy election and good governance is made compulsory to obtain degree award by the students. The purpose of making it compulsory is to create awareness and sensitization among the students

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://lbscollegesatara.edu.in/wp-content/uploads/2022/12/7.-1.-9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days are celebrated in institutes to commemorate events and festivals Several ethical and moral values are inculcated by celebrating these days. Wide publicity is given amongst the students and stakeholders in order to increase the number of participants. Activities like guest lectures, academic talks, rallies, exhibitions, common oaths, competitions, etc. are conducted on these days.

?.??.

Departments

Days

1

Marathi

Marathi Language Day

Marathi Bhashya Divas – 27 Feb

Readers' Inspiration Day – 15 Oct

2

Hindi

Hindi Day - 14 Sept

3

English

World Drama Day - 24 April

4

History

Rajj Shahu Maharaj Jayanti – 6 May

5

Geography

Geography Day 14 Jan

6

Political science

International Human Rights Day – 10 Dec

7

Sanskrit

Gita Jayanti - 14 Dec

8

commerce

Consumer Day – 15 Mar

9

Botany

World Earth Day – 22 April

World Wild life Day – 3 Mar

10

Zoology

World Wild life Day – 3 Mar

11

Physics

Science Day 28 Feb

Teachers Day 5 Sept

12

Mathematics

Mathematics Day – 22 Dec

13

NCC

Army Day - 5 Jan

Independence Day – 15 Aug

Republic Day - 26 Jan

Kargil Vijay Day - 26 July

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

I

1. Youth Mock Parliament

2.

    1. To understand the parliamentary procedure
    2. To inculcate leadership among the students

3.

Students are above the age of 18 and are legally given the right to vote. they are voters and leaders also in the future.

4.

 The students are divided into the ruling party and the opposite party. and given different roles such as the PM, and all other Ministers, the opposite leader, the speaker, and all MPs.

5.

    1. heightened awareness regarding the democratic institute among the students.
    2. The participant students took participation in the voting of Local Government Bodies.

6.

    1. students are able to make the analytical explanation
    2. Budgetary Provisions should be made

        II

        1. Students' Participation in SUSTA Written Quiz

        2.

    • To create awareness of the subject
    • To develop a liking for statistics

3. statistics as a subject is included in Mathematics at the high school and Junior college levels, treated as a separate subject and a field of career. In fact, now a day due to development in the data analysis field, there is a huge demand for statistical abilities.

4.

 Department of Statistics and Shivaji University Statistics Teachers' Association Kolhapur organize SUSTA written a SUSTA Written Quiz on 5/6/2022. For the quiz, Miss M A Mulik and Mr. P H Borate were appointed as supervisors. 22 students participated.

5.

1. Interest in statistics subject.
2. Four students of the statistics department achieved success.

6.

1. Due to the Covid pandemic, the quiz was postponed but it was later organized online

File Description	Documents
Best practices in the Institutional website	https://lbscollegesatara.edu.in/best-practice-2021-22/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Celebration of Azadi Ka Armit Mahotsav

The whole of India unanimously celebrated Azadi Ka Armit Mahotsavfrom 2021 to 23. Considering the significance of the occasion, the college decided to organize 75 programs and activities focusing on the following objectives:

To instill patriotism among the stockholders of the institute

To make the students aware of the sacrifice done by the freedom fighters

To make students familiar with the institute's vision, and mission statement through various programs

To inculcate social responsibility among students

To boost environmental consciousness in students

To promote students' participation in social activities

Programs and Activities:

An apex committee was set to chalk out a plan and direct the programs and activities to be carried out throughout these years. Accordingly, it motivated the teachers, students, alumni, and other stakeholders to participate in the celebration of Azadi Ka Armit Mahotsav. Every department and committee in the college was given the responsibility to choose an activity suitable to the theme of Azadi Ka Armit Mahotsav. The college administration also provided them with financial assistance. Language departments, social science departments, and pure science departments organized various activities. The feature of these activities is the involvement of students in the organization of these activities and programs. The details of the programs and activities are provided in the link.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For each academic year, the college prepares the academic calendar consisting of curricular, co-curricular, and extracurricular activities for effective implementation and delivery of the curriculum. Accordingly, the academic departments are instructed to develop action plans. The details of the stages are as follows:

i. Departmental Meetings

ii. Departmental Academic Calendars

iii. Assessment of workload

iv. Syllabus Distribution

v. TimeTable

vi. Teaching Plan

vii. Implementation of Teaching Plan

viii. Reporting to the principal for Teaching – Learning progress :

The Head of the Department informally discusses with the principal the progress of the teaching-learning at the end of every month. The heads also discuss the performance of the students, new teaching-learning strategies, and evaluation methods used in the department.

ix. Monitoring by IQAC: The Internal Quality Assurance Cell monitors the overall process through the collection of online feedback from students and conducting regular Academic Audits by external peers. The IQAC follows a transparent approach to make sure that the shortcomings in curriculum delivery are identified and rectified in due time.

x. Announcements through the website, WhatsApp group, and

Google Classroom: After the corona pandemic period, the college took efforts to create class-wise WhatsApp groups including every student and teacher and look after the online class conduct through platforms like ZOOM meetings, google meet, etc

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college plans and organizes the teaching, learning, and evaluation schedules well in advance.

Academic Calendar: The preparation of the academic calendar for the next academic year begins in April, i.e. before the end of every academic year. Every department submits a detailed academic and activity calendar ofthe department to the IQAC. Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared by the committee of Heads of the departments, vice principals, and the principal with the help of IQAC.

The college annually publishes an 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), the information and time schedule is received from academic departments in the previous year with consideration of exams.

The pattern of internal examination for courses in all streams,

The pre-semester examination (Preparatory) is conducted for all classes as per the university pattern. For B Sc, B Com, and B A part III twenty percent marks are allotted for the internal evaluation. Internal evaluation is carried out by organizing seminars, projects, unit tests, etc.

For the last two years, the academic calendar of the affiliating universitydoes not follow the normal pattern of June of a year to May of the next year. Therefore the college has strictly modified its a.c.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://lbscollegesatara.edu.in/academic-calendar-2021-2022/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

532

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has integrated crosscutting issues into the curriculum of the following courses:

1. Preparation of household chemicals:

The syllabus of the course emphasizes environmental pollution its causes and hazards. The syllabus of this course was designed by college faculty in consultation with industrial experts who emphasize the need for awareness of the employee about environmental pollution and to develop small-scale businesses.

2. Basic of geoinformaticson the application of Geo-informatics in Ecological Studies The syllabus of this course contains professional ethics which encompasses the role of the subject right from experiences and understanding of travelers and

explorers regarding space, place, and people to the progression of basic themes.

4. Certificate Course on R-Software:syllabus emphasizes the need for data analysis. Ethics like transparency, accountability, and truthfulness of information are important in professional ethics.

5. Certificate Course in Online Banking and Marketing: syllabus emphasizes the need for the inculcation of professional ethics. The ethics like righteousness, the validity of information and product delivery and clean transactions and banking laws, and cybercrime are emphasized.

6. Certificate Course in Yoga: The syllabus, of course, contains practices in Yoga, and it especially emphasizes creating physical fitness as the greatest health in human life.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

74

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

1534

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://lbscollegesatara.edu.in/analysis-of-feedback-on-curriculum-2/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://lbscollegesatara.edu.in/analysis-of-feedback-on-curriculum-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1097

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

902

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial teaching is organized at the Undergraduate level with a view to

improving basic knowledge of the slow learners Raising their level of confidence in the basic subjects

provide a stronger foundation for further academic work

improving the performance in examinations Reducing the dropout ratio of the students

The following subjects are recommended by the IQAC for remedial teaching on the basis of student's performance in the examination of respective subjects

1. English

2. Economics

3. Accountancy

4. Chemistry

5. Physics

6. Statistics

7. Mathematics

This program has successful outcome as the targeted group of slow learners showed increased examination performance.

Advanced learners

Special guidance is in the line of following areas:

to inculcate reading culture and reference work practice

to inculcate competence skills to inculcate research attitude

to improve knowledge-generating capacity Method of Subjects identification IQAC recommends

to practice the following activities under this scheme.

1. Conduction of library visits

2. Issuing books from the departmental library

3. Issuing Special cards by the Library

4. Encouraging students to participate in competitions, quizzes, prizes, or contests (eg Aviskar competition)

5. Providing Research journals to advanced learners

6. Providing internet facilities with a list of subject-related websites to advanced learners

7. Encouraging to take projects, surveys, etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2800	82

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning: science departments conduct add-on programs to support students in their experiential learning. The institution imparts the following experiential learning practices to enhance the creativity and cognitive levels of the students – Laboratory Sessions are conducted with free-end experiments. · Project development on the latest technologies by students where they showcase their working Model infest. Industrial Visits to engage them in experiential learning while visiting the organization.

2. Participatory Learning: students participate in various activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses. · Students from different colleges participate and learn from each other. Annual cultural program – This is organized every year for the students of the college to give a vent to their creativity. Regular Quizzes- Quizzes are organized for student participation at the inter-college level. Seminar Presentation – Students develop technical skills while presenting papers in seminars. · Presentation and publishing of papers in conferences and journals - The objective is to give them exposure to learn and imbibe new skills.

3. Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. the college organizes expert lectures on various topics and motivates students to join MOOC courses

- **Regular Assignments based on problems**
- **Mini Project development**
- **Regular Quizzes**
- **Case studies discussion**
- **Debates**
- **Participation in Inter college events**

File Description	Documents
Upload any additional information	[View File]
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Efforts by the institution

- The college boasts the teaching-learning process by providing internet and Wi-Fi facilities, LCDs, software, laptops, educational CDs, e-books/journals, and the addition of modern equipment in the laboratories.
- To make the teaching-learning process ICT based, the college has organized training programs on the use of ICT and other google products.
- The college has signed MoUs / agreements with a number of agencies/industries, which give the opportunity for the application of knowledge and to know innovative technology/services used by the agencies.
- science departments encourage students to feed the data collected by performing experiments on the PC and make computational calculations using EXCEL, C programming, and plot graphs using Origin software.
- The Department of Geography uses special software for global mapping and geographical information.
- The Department of Commerce uses 'The Commerce blog for the commerce students for receiving feedback on the teaching-learning process and innovative methods used in the department. The platform provides open access to students. The strategy of the department is that there should be constant interaction with the departments on the teaching-learning process.
- Every department has established WhatsApp groups of last yearstudents through which the rapport between the students and teachers has been established. The students used to share difficult concepts and terms with their classmates.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

82

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

168

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Open-day practice: To make the evaluation process more transparent and robust the IQAC suggested the introduction of open day practice for the establishment of meeting between the students and the assessing teacher. After midterm and departmental formative tests, the teacher who assesses the test and examination answer papers, calls the students on a scheduled day to hand over the copies of answer books. The students come to know the performance and how papers are assessed and marks are allotted. He gets his doubts clarified on that very day.

College also practices

- **The setting of question paper as per the university examination pattern**
- **The in-house printing of the question papers.**
- **Displaying marks of various internal examinations on the notice boards.**
- **The students can verify the answer books.**
- **A compulsory internal examination per semester based on theory syllabus is conducted.**

Formative evaluation is done continuously throughout the period till the student appears for the summative examination.

To bring variety in internal examination and evaluation the college administration gives freedom to departments to select formative evaluation approach which includes:

- **Multiple choice questions tests**
- **Unit test**
- **Home Assignments**

- **Seminars**
- **Class test**
- **Surprise test**
- **Project report**

Summative evaluation

Midterm (pre-paratory) examination is conducted before the 1st, 3rd, and 5th semester every year.

The question papers are based on university examination

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://lbscollegesatara.edu.in/preparatory-examination-june-2022/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances related to internal examination are dealt with by the Internal

Examination Committee.

The mechanism for the redressal of grievances is as per the university rules. At the university level, there is a Grievance Redressal Committee. If any student feels that the score given to him in any paper is not just, he or she can apply for a revaluation or further photocopy of the assessed answer book. He/she can get it assessed by the other expert and approach the university authority or the college for re-evaluation. This is an innovative and healthy practice of the college and university.

At the college level, the evaluation work is done for the part I examinations. The student can get clarification of his doubts about the score in a particular paper by applying to the head of the institute. The application is referred to the head of the examination committee which is treated as the examination grievance redressal committee of the college, who looks into the matter and clarifies the doubts transparently. If there is a need for rechecking the answer sheet, it is get checked by the examiner from the other institute.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.unishivaji.ac.in/exam/other-services#RAB

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

```
Mechanism of communication

All the departments that conduct regular programs along with
certain additional courses are asked to define their program
outcomes and course outcomes by the IQAC and the college
administration.

These outcomes were confirmed by the faculty of every
department in their departmental meetings under the supervision
of the heads of the respective departments and then it is
uploaded on the college website and departmental blogs. These
outcomes are also displayed on the board in every respected
department.

The students are made aware of these learning outcomes in the
first interaction where the principal addresses all the
students in the induction programme

The teaching staff from all the departments of the college
formulates learning outcomes for each course, and these are
communicated to the students at the beginning of the academic
year.
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://lbscollegesatara.edu.in/program-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

```
Mechanism:

The department is instructed to choose 20% of students from
last year of the program e.g. if there are 40 students in the
last year of the department should select 20% which is 8
students out of 40 students.

The checklist contains 10-12 questions seeking answers in a
10-point scale

The checklist is prepared considering the streams

The checklist seeks the answers to the questions based on
attainment of knowledge, skills, and attitude acquired by the
students.

The checklist is designed in such a way that the teacher has to
evaluate the student with reference to his own judgment, and
gave marks on a scale range of 1 to 10 in the box given below
the question.

The total marks from checklist are calculated

HOD should consider the marks obtained by students in final
university exam in percentage.

The final marks for program outcome should be allotted to
students considering 50% marks obtained from questionnaires and
50% marks from university exams using formula

Equation Marks of checklist+ % of university exam/2 Level of
attainment

Marks obtained program outcome attainment awarded

Above 76 Excellent, 66-75 Good, 51-65 Satisfactory
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://lbscollegesatara.edu.in/program-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

786

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://www.unishivaji.ac.in/exam/Online-Results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lbscollegesatara.edu.in/13991-2/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-govermnental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

15400000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

15

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institutional Incubation Terminal (IIT)

OBJECTIVES:

To tap and nurture innovative ideas in business and research

To facilitate financial assistance for developing start-ups, innovative ideas, and enterprises from different agencies

WORKING OF INCUBATION CENTRE:

The incubation center should work on two levels. The first level is small ideas related to business. The second level is of innovative ideas of research. The college should provide financial assistance to the incubation center.

The following are practices

1. Conduction of workshops and training programs

2. Organization of surveys for potential business.

3. Establishment of collaborations with industries and other institutes

4. Conduction of primary level surveys or projects flaring innovative ideas in research

5. Organization of lectures the expertise in intellectual property rights

6. Making an application that seeks funding from different agencies

7. Organizational vocational training for the students

Knowledge Creation and Transfer Policy

Practices

The college has developed a seed fund, Entrepreneurship education, and incubators. The college has worked out to establish MOUs, linkages, and collaborations with industries and institutes to share innovative start-ups and ideas.

The college has planned the Promotion of e-publication and development of e-content for the benefit of its stakeholders.

For the sharing of monetary gain between the institute and individual, the income distribution strategy mentioned in the consultancy policy should be referred to.

Activities

1. Provided platform for publication of staff books

2. Provided funding for the publication of staff books

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

sr no Name of unit Extension and outreach activity 1 NSS

Special camp at Mhate Khurd

Cleanliness, Tree Plantation, and beautification

Eye checkup camp

construction of Soak pits,

issue of uncleanliness and pollution

awareness and sensitization among students towards cleanliness and the natural environment, social responsibility, and health safety

Constitution rally in Satara city Awareness of constitutional duties and obligations created Counseling through media effect to youth with help of Grampari, Pachgani Awareness among NSS voluntaries about the ill effects of media on day-to-day life Tree plantation at Police Reserve ground with help of Sahyadri Vanarai, on the outskirts of Satara significance of greenery on the barren land for pollution free environment Plastic frere drive at Mhata Kurd learning awareness about plastic pollution and its bad effects blood donation camp at neighborhood community issue of scarcity of blood is underlined NCC Cleanliness at neighbor Swatch Bharat Abhiyan Spread awareness of Abhiyan and the importance of cleanliness Blood donation camp at the neighborhood scarcity of blood and platelets WEC woment chealth hygenie isuuse related to women and girls

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3076

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has precious premises for generating a proper ambiance for the teaching and learning process. College is being separated into two sections, one is an old building and

the other is a new building. Both buildings collectively going to accommodate about 34 well-furnished classrooms and almost all classrooms are equipped with an LCD projector facility with a LAN port to promote the use of ICT in the teaching-learning process. In college, there is well-equipped 2 conference halls are present to facilitate activities like seminar, workshops, and conferences to organizing.

Recently, the college receives funds from the department of biotechnology for strengthening the science department which helps augmentation of various new equipment and instruments. Under this scheme, the college purchases many instruments which enhance science laboratories. The college has a well-equipped computer laboratory along with an ample number of laptops provided to teachers and desktops for students to help to compute. During the corona pandemic college switched to online mode education through platforms like the Zoom app, Google met with proper subscription plans for an uninterrupted teaching-learning process

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://lbscollegesatara.edu.in/classrooms-laboratories-computing-equipment/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college plays a proactive and supportive role in strengthening sports, cultural and yoga activities.

Outdoor games

For providing better facilities for versatile indoor and outdoor games, the college acquires permissions from local sports centers for availing the infrastructure and expert training for the students. These are as follows:

Outdoor Game

Indoor Games

Practicing Place

Basket ball

Judo

Shahu Stadium

Foot ball

Boxing

Volleyball

Handball

Swimming

Rajtadri swimming tank and Shahu Stadium

Kabaddi

Home ground,

Shivaji Uday Mandal

Kho-Kho

Table tennis, Chess

Home ground

Archery

Shahu Stadium

Athletics

Hockey

Police parade ground

Wrestling

Talim Sangh

Shooting

Shivraj Sase Academy

The college has Sangeet Sabhagruha for cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lbscollegesatara.edu.in/sports-yoga-2021-22/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://lbscollegesatara.edu.in/ict-classroom-seminar-hall-photo/ https://lbscollegesatara.edu.in/master-time-table-2021-22/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

30

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

1. ILMS software for automation: CLOUD-BASED LIB-MAN

2. Nature of automation: Fully

3. Version: 2.1

4. Year of automation: 2015-2016

5. ABOUT CLOUD-BASED LIB-MAN – LIBRARY MANAGEMENT SOFTWARE©: LIB-MAN is an Integrated, Multi-user, Multilingual, Time tested software for complete computerization of In-house operations of any Library. Lib-Man software is designed as per norms & standards of Library Science. LIB-MAN has various modules like Acquisition & Cataloguing, Circulation (Issue Return), MIS Reports (with Graphical Reports), NEWS Paper Entry & Paper Cuttings, OPAC - On-Line Public Access Catalogue, and Mobile Apps

6. Institution has subscribed to various E-resources N-LIST Database

7. IT Zone: It provides free internet facilities to students, researchers, and faculty. They can access various e-resources like e-books, e-journals, e-paper, e-magazines, etc

8. .Institutional Repository: Access to institutional repository available on the local server.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.70315

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

553

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The summary of updates of the IT facilities including wi-fi is as follows:

The college has formed an ICT infrastructure committee for the upgradation of IT facilities and maintenance. This committee continuously monitors the requirements of different departments and classrooms. A separate technician is also appointed to look after the maintenance. The enrichment and up gradation in IT facilities since the second cycle of NAAC accreditation is as follows:

Sr. no.

Description

Present status

During the third cycle of accreditation

1

Total number of computers and laptops

175
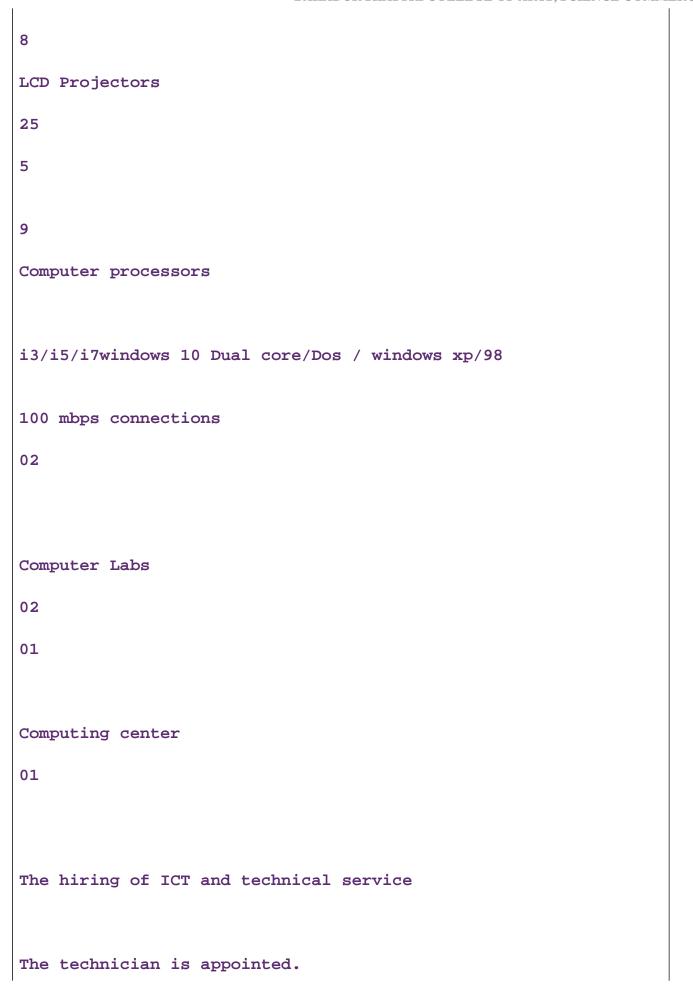
119

10 computers

2

Total number of printers

41

41

3

Total number of scanners

19

14

4

Software (Licensed copy)

Readiris pro12 software, CMS masters software R software , SPSS software, python

5

Library software Lib- man Version 1.0

nil

6

Number of nodes/ computers with Internet facility

175

20

7

Number of nodes/computers with Internet facility

175

12

8

LCD Projectors

25

5

9

Computer processors

i3/i5/i7windows 10 Dual core/Dos / windows xp/98

100 mbps connections

02

Computer Labs

02

01

Computing center

01

The hiring of ICT and technical service

The technician is appointed.

office - 10 computers 9 printers 5 scanners Xerox machine 1 10 computers 9 printers 2 scanners

Stand-alone facility(UPS) --- Yes

LAN facility Extended Limited

Jio net Wi-fi facility 20 MB per login

All the ICT facilities are updated periodically as per the requirements

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.17

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Administrative office: Day-to-day maintenance and care is taken by the administrative office, in consultation with the principal. The office registrar looks after this all-routine maintenance.

Purchase committee: The purchase committee headed by a senior faculty takes an annual review of the facilities and services. The report is put forth in the meeting of the purchase committee chaired by the principal. The coordinator of IQAC is an invitee to these meetings. In these meetings, priorities are fixed, and important decisions are considered for IQAC and LMC/CDC meetings. After receiving permissions in IQAC and LMC / CDC committees, the purchase or maintenance expenses are utilized as per the predetermined procedures.

Local Management Committee/ College Development Committee: LMC/ CDC monitors overall functioning of facilities and services. The reports and reviews received from the purchase committee are considered during these meetings. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned. The major requirements of large expenses are sent to the parent institute for approval and funding.

For ICT facility maintenance College appointed the technical staffs.

It is the policy of the parent institute to recruit the suppor

General measures

1. Instructions are displayed

2. The technical staff looks after ICT facilities.

3. The support staff having technical skills looks after maintenance.

4. Students carefully use major instruments and hazardous chemicals

5. Fire extinguishers are placed at appropriate places

6. periodic paste control is carried out.

7. Electric fittings and wiring are periodically monitored.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://lbscollegesatara.edu.in/instructions-sop-fire-extinguishers/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1696

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

100

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://lbscollegesatara.edu.in/capacity-enhancement/
Any additional information	*View File*
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

534

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

534

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

116

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

118

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

104

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a "Students' council" for every academic year. The selection of the student council is as per 'Maharashtra University Act 1994.

The function of the students' Council

- **Monitors various academic and socio-cultural events in the college**
- **Maintain overall discipline on the campus**
- **A facilitator between the students and the college**
- **Coordinate all extracurricular activities and the annual festival of the college**
- **Raising funds whenever there is a need to fulfill social responsibility**
- **Plays a significant role as a volunteer in conferences, workshops, sports events, and other functions**
- **Students council is provided participation in working committees of the college**

Students' representation and participation have been an integral part of academics as also of various activities.

Students' representation is on the following committees:

- College Student Council
- Anti-ragging Committee
- Internal Complaint Committee
- Internal Quality Assurance Cell Earn and Learn Scheme
- All organizing committees for seminars, conferences, and workshops conducted in the college
- All departmental Association Activities and Annual Festivals organized by the students
- NSS
- Gymkhana Committee
- Cultural Activities Committee
- Library Committee
- Magazine Committee
- S. A. Fund Committee

The initiation taken by the college has fruitful results. The representative students played an active role in the activities and the decisions taken by different committees of the college. There was the development of leadership qualities, confidence, a sense of responsibility, and active participation.

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/wp-content/uploads/2022/12/Student-Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Financial contribution

- **The alumni meet is organized every year in different departments and then one common of the institute.**
- **During these meets, achievements, progress, and future plans are shared and feedback is taken, which is taken into consideration while preparing the future plans.**
- **The assistance in the form of educational aids like books, computers, cupboards, coolers, water filters, etc, and sometimes in cash is offered by the alumni.**

Non-financial contribution

- **The alumni contribute to policy making by their representation in the statutory and academic committees such as IQAC CDC etc.**
- **Alumni deliver academic lectures on campus.**
- **The alumni associated with the social reforms are invited to the NSS camps to encourage the volunteers to do social service.**
- **Many alumni have helped the college to organize placement camps on the campus itself.**
- **Some of the alumni who, had represented the college in the cultural festivals and now working in the film industry contribute their role by giving free guidance to the students in the cultural activities. Their experience has developed confidence among the students.**
- **Some of the alumni working in the field of mass media and**

communication help in providing feedback on the development of the college by sharing their views and opinions and thus developing the image of the college in society.

- **Some of the alumni are public representatives, they help us whenever there are some local problems, and they also participate in the governance of the college.**

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is to emerge as a premier institute imparting knowledge and skills and inculcating human values at its core for the everlasting benefit of the global society.

Mission:

Dissemination of education amongst the masses from rural and semi urban population

Inculcation of basic human values like truth, honesty, character building, love towards humanity, sacrifice, social equality, nationality, national integration, fraternity and self-reliance

Enhancement of the knowledge generating capacity and skills of the students suited to the pull of globalization

Promotion of research attitude and scientific temperament amongst the youths with a view of developing intellectual society

Women empowerment by conducting capacity fostering program Environmental awareness for sustainable development

Boosting the use of information and communication technology to cope up with rapid digitalization

Inculcation of spirit of devotion for social work for uplifting the society at large, these are the few of the vision missions of the institute.

The college governance entirely works to achieve the goals stated by the institutional vision mission policies these goals are reflective in perspective plan of the institute and its success is evident through the deployment of strategic plans.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution effectively practices decentralization and participative management for overall development of the college. The institution follows the vision of our parent institute for this management. There is a set-up of hierarchy of different set of committee located in different positions , but all the formation of committees is carried out in such a way that one member who is chairman of one committee is member in other committee. So all the members are considered at same level when there is execution of any activity is concerned. Thus, all the stakeholders starting with principal till to the students as a representative of student council are working together while conducting different activities for the overall development of the college. Thus, college focus on providing equal opportunity for every stakeholder in functioning of institute. They collectively works in the pattern that foster the overall development of the collage.

The effective leadership is visible in following institutional practices

- Publication of Bahaduriya :
- Library management
- Selection of staff secretary
- Student council
- Working of college development committee
- Gymkhana committee
- Student aid fund

In above practices and functioning of committees, the overall teaching and non-teaching staff along with students representation works effectively to obtain desirable goal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For every upcoming academic year the internal quality assurance cell of the institute design the strategic plan for is in tune with perspective plan of the college so as college is achieve the goal stated in it. This strategic plan is submitted and approval was received in last academic meeting of the IQAC and college development committee . the IQAC take care to address the issues of strategic plan in letter IQAC meetings as the agenda of the meeting these issues are then debated in meeting and the appropriate resolution is been taken in the meeting with shouldering of responsibility for deployment of initiative . the following are some of the quality initiatives whicg are addressed and implemented through IQAC meetings

- Implementing SOPs as working practice to fight against corona pandemic

To take care of health and well-being of all stake holders of the college is prime importance in corona pandemic so college deploy the separate committee to look over the designing and practicing the sops effectively

- **starting the M. A. / M. Sc. Geography**

To enrich the curriculum to fulfil need of students college successfully sent the proposal and recommendation asked by university committee are fulfilled

- **M Sc environmental science introduced by YCMOU**
- **Implementation of star college scheme**
- **Student support through introduction of new prizes in area of sport, cultural , NSS and NCC**
- **Strengthening Net /Set guidance**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **To run the institution, an apex body parent institute develops the plans and policies corresponding to various government laws such as Maharashtra public university act. According to these policies, higher institutes under these apex bodies run their administrative setup. These policies reflect the vision mission and objectives of the apex bodies.**
- **Parent institute works on the principal of decentralization. There is a general body that empowers various executive bodies to run the institute with smooth administration. The executive body consists of president, executive president, secretory, administrative and finance secretory. They look over the financial and administrative matter of different parent institutes education centers. The principal of the college is a link between the parent institute and the administrative set-up of the institute.**
- **The institute follows the rules and regulation laid by Maharashtra government during operative recruitment drive. The recruitment process is run as per the reservation rules, and the institutional roster plays an important role in appointments.**

- **The service rules are strictly followed as per the university acts and statutes , UGC circulars and parent institutes rules.**
- **The College Development Committee is a statutory body that looks after administrative, financial and general set up and functioning of the college the president of the parent institute is chairman of the committee whereas the principal acts as secretory of the committee the elected teachers and representative of non teaching staff are the members of the committee who participate in the functioning of the college.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare measures by the management

- **Financial assistance/loans for various reasons by institutes credit cooperative society such as personal**

loan, festive loan, housing loan, vehicle loan etc. The interest rates are minimum as per norms of RBI.

- Immediate job offers to one of the family members after the sudden death of the staff in service.
- Partial Loan waiver for the deceased staff Felicitation by the management for achievements of the employees and their wards.
- Fund-raising drive for the employee affected by an unforeseen calamity.

Welfare measures by the institute

- Group insurance scheme for the staff of which 50% premium is paid by the institute.
- Advance payment to staff to meet emergency needs in case there is delay of salary payment
- Concession in college fees for the wards of employees.
- Financial support is provided for publication of books by staff.
- In medical emergency, advance is given to the teaching and non-teaching staff.
- Initiation of Group life insurance for teaching and non-teaching staff scheme brought by the university and joint director

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by UGC regarding Performance Based Appraisal System. The college has formed API committee, which looks after the Performance Based Appraisal System.

At the end of every academic year a meeting is conducted under the chairmanship of the Principal in which reviews are taken for functioning of the committee.

The college follows the mechanism, in which the committee circulates notice regarding submission of PBAS with required documentation within the deadline.

The administrative office collects hard copies of all teaching faculties and handover it to API committee. API committee follows the sessions for in- detail assessment of reports, considering valid documentation provided.

After analyzing individual reports, API committee recommends the desirable activities which to be done by faculty to increase his/her scoring.

After receiving the circulars of placement by the university the list of the due faculty is made for placements, they are personally guided to meet the requirements.

They are helped to fill the form. Their applications are submitted duly signed by the principal for the placement and promotion.

The procedure has successful outcome. Many teachers placed in higher grade because of such effective mechanism.

Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of performance of the non[1]teaching staff. The management has devised a mechanism for placement and promotion of non-teaching staff. Accordingly, annual Confidential Reports (CR) are filled by the office considering their performance and compliance to the orders of the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the Auditor of the management periodically within every financial year.

The external audit is carried by the authorised chartered Accountant appointed by the parent institute at the end of financial year. The last internal and external audit is carried out on 30 July 2017.

The government audit is carried out by the Joint Director of Higher Education, the Senior Auditor and the Auditor General of the State periodically.

The last audit was done on 31/07/2014 by the Govt. approved auditos i. e. Senior auditor and Joint Director of Higher Education, Kolhapur, and there were no major audit objections. The AG audit by the Auditor General, Mumbai was done up to 2003-04, there were some audit objections and all the objections are compiled by the college.

Sr. No.

Para

Audit Objections by AG

Compliance Made

1

5

Excess payment of salary grant

Compliance regarding all the 08 objections was made by the college and the report was sent to the AG, Mumbai. The AG accepted it and, thus, all objections had been cleared.

2

8

Excess receipt of non-salary grant

3

6

Unspent balance of scholarship

4

7

Irregular retention of GPF balance

5

9

Outstanding advances of pay and allowances

6

10

Unreconciled differences

7

11

Non conducting of stock-taking of library books

Note: we had submitted a letter of compliance of the audit objections to A G Mumbai ref. LBSC/1064/0708 dated 29/10/2007.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies aim at to

1. diversify and expand resources

2. Spend on the activities of Institutional preferences

3. decrease dependency on others

4. maintain sustainability of the Institute

5. make optimum use of available funds and skills

6. To maintain the transparency and expand relations

7. fulfil responsibilities towards the society

8. Disseminate the good practices of the Institute

9. enhance the dignity of the Institution

Resource generation

The college identifies the short term and constant needs of the college related to its developments. Accordingly, the committees are formed to generate the financial as well as human resources.

The college established the separate committee which continuously looks after different openings of funding agencies like UGC, DBT, DST etc. after any opening committee recognizes college eligibility for particular proposal and send the well drafted proposal to obtain funding from different government and nongovernmental organizations.

The college needs funding for its requirements like organization of activities and programs, for that a fund-raising committee is formed to generate funds from individuals and society.

The infrastructural needs are sometimes met through the alumni contribution, for that an appeal to members of the alumni association is made.

The college felt the scarcity of human resources due to the non-recruitment policy of the government and growing strength of student which causes decrease in student teacher ratio. To meet the need of human resources, the college recruits the faculties and administrative staff on temporary basis.

Utilization of resources

While utilization of resources, the college strictly follows the code of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays important role in implementing following institutional processes as a quality initiatives

In field of gender sensitization and women empowerment IQAC plays inportant role to motivating the faculties to organize different programs to sensitize faculty and students with reffernce to gender sensitization

IQAC in association with participating department under Star College Scheme conduct various activities like online lecture series, visits to various science institutes, introduction of new experiments, project allocation to students etc to polonaise basic sciences at under graduate level.

Introduction of online mode of teaching learning process in corona pandemic conditions and motivation is carried out amongst students and teachers to participate in different modes like whatsapp, zoom meeting, google classroom, wise app etc. as a learning management system.

IQAC takes efforts to standardize operational procedures during corona pandemic which helps to restrict spread of disease in nearby area and campus.

IQAC plays important role in designing policy for institutional merit scholarship which standardize the method of selecting candidates for scheme without any disputes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Enrichment of ICT infrastructure

Use of ICT tools has become necessity in teaching and learning process. The IQAC has always encouraged teachers to use these tools. It has asked the administration to enrich ICT infrastructure by purchasing advanced ICT tools, software's, broadband internet connections , facility of WI-FI etc. periodically IQAC has trained teachers to use ICT tools . In library also after the recommendations' from the IQAC ICT infrastructure is extended. The use of social media has also been deployed to establish communication with the students and peers. In teaching and learning the feedback system is setup to promote reliability in delivery of curriculum.

2. Academic review through periodical meetings

The IQAC has established are view setup in the college. Periodical meetings with the departments, internal examination committee, and forum for ICT and council of the heads, the principal, LMC / CDC are conducted throughout the academic year. In these meetings issues related to teaching and learning processes are discussed and decisions are taken. The IQAC also visits the departments and participate in the departmental meetings. The decisions are conveyed to concern teachers. The students are also interviewed regarding the changes in the curriculum, new teaching methodologies, teaching satisfaction and teaching staff. The setup has evolved into successful review methodology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)	B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security

1. security guards are appointed.

2. The discipline committee monitors the security practices on campus.

3. The surveillance systems with a set of 32CCTV cameras out of which eight are provided by local police are installed at appropriate locations. Footage of the recordings is periodically seen by the principal and appropriate action is taken if any suspicious activity is observed.

4. The training for self-defense is organized for girl students.

5. Patrolling van of the local police called Nirbhaya Pathak periodically visits the campus for the prevention of offensive activities.

6. b) Counselling

Programs having themes such as the co-existence of different genders, the significance of mutual understanding, stress management, women's rights, legal defense, personality development, capacity development health consciousness and hygiene, female foeticide, 'BETI BACHAO BETI PADHAO Abhiyan' etc. are arranged through which counseling is done by invited resource persons and senior faculties.

The Mentor-Mentee scheme recommends mentors select a mentee, especially from underprivileged and vulnerable categories i.e. girl students.

c) Common Room

Roomfor recreation and rest for the girl students. The rooms are attached to a washroom and vending machine is set up . Rooms are also equipped with essential amenities.

File Description	Documents
Annual gender sensitization action plan	https://lbscollegesatara.edu.in/gender-sensitisation-action-plan-2021-22/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lbscollegesatara.edu.in/13786-2/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

Solid waste management

1. Waste Segregation:

Separate dust bins are provided to collect wet and dry waste at the source. The former is used for the vermiculture unit and later is carried by the corporation.

1. Slogan boards on the campus:

The college has displayed various slogans on environmental awareness to propagate green campaigns.

- **Liquid waste management**

Hazardous waste management

Waste chemicals in the labs are properly disposed of by dissolving them in water or by keeping them in protected zones. Exhaust fans and fume hoods are installed in the laboratories. Microbial cultures, cotton swabs, and plugs are autoclaved and disposed of.

The wastewater generated in science laboratories is processed at wastewater treatment plants. The treated water is recycled and used for watering gardens and pots.

- **E-waste management**

The e-waste materials are sold as scrap for safe recycling. Refilling of toner and cartridges of printers and maintaining IT infrastructure is made by an appointed technician who enables the reuse of toners and reduces the rate of e-waste generation.

Students and staff store their data in a soft format on their web drives.

Anant computers and institutes have a pact for timely maintenance of PCs and Accessories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College recruits employees from different socio-religious backgrounds and also take efforts to achieve regional balance, which helps to create an environment of tolerance and harmony among them. The college celebrates all international and world days related to the culture to generate public and student awareness of the danger of intolerance. Considering the diversity of students' backgrounds, intolerant and violent behavior on campus is considered unacceptable including damage to the relationship at work and threatening teamwork. The college had a code of conduct that emphasized that during addressing the employees at the time of common meetings, all should pick the words carefully and consider the cultural and spiritual sensibilities of others.

The college is located in an area that is densely populated with minority communities and a socioeconomically downtrodden society. This helps the promotion of students to take admission in our college which is in a nearby location. The college also strictly follows the reservation norms laid by the government, which increases the opportunity for every stratum of the community for higher education.

The college celebrates cultural and regional festivals like youth festivals with the performance of folk-song/folk-dance, ConstitutionDay, etc. To promote linguistic harmony Hindi Day and Ethnic Day are celebrated.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Sanstha is established by a person who gave importance to human values. Management of the college is itself a reflection of democratic values that follows the decentralization of power and participation of all stakeholders in the management of the

college

Sensitization of students and employees to the constitutional obligation is a continuous process made through following activities and programs

Constitutional values and cross-cutting issues are part of the curriculum, especially in political science, history, and social sciences. Constitutional duties and rights are conveyed through the content of the syllabus of these subjects.

Celebration of days: the activities and programs are organized by participating students and employees on an independent day, republic day, and constitutional day through NDSS, NCC, and various departments. To inculcate the spirit of nationalism amongst the students and employees, the thought-taking ceremony before every college program. The national anthem is also sung.

The constitutional preamble flakes are displayed on the front side of the entrance of the college.

As per the affiliated university curriculum, papers like democracy election and good governance is made compulsory to obtain degree award by the students. The purpose of making it compulsory is to create awareness and sensitization among the students

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://lbscollegesatara.edu.in/wp-content/uploads/2022/12/7.-1.-9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff	A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days are celebrated in institutes to commemorate events and festivals Several ethical and moral values are inculcated by celebrating these days. Wide publicity is given amongst the students and stakeholders in order to increase the number of participants. Activities like guest lectures, academic talks, rallies, exhibitions, common oaths, competitions, etc. are conducted on these days.
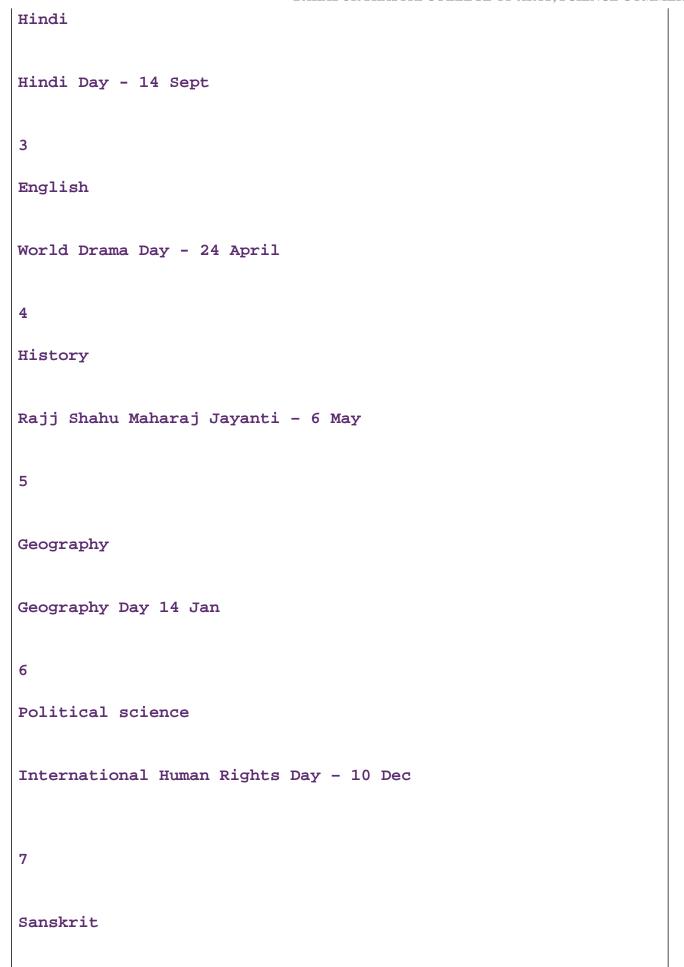
?.??.

Departments

Days

1

Marathi

Marathi Language Day

Marathi Bhashya Divas – 27 Feb

Readers' Inspiration Day – 15 Oct

2

Hindi

Hindi Day - 14 Sept

3

English

World Drama Day - 24 April

4

History

Rajj Shahu Maharaj Jayanti – 6 May

5

Geography

Geography Day 14 Jan

6

Political science

International Human Rights Day – 10 Dec

7

Sanskrit

Gita Jayanti - 14 Dec

8

commerce

Consumer Day – 15 Mar

9

Botany

World Earth Day – 22 April

World Wild life Day – 3 Mar

10

Zoology

World Wild life Day – 3 Mar

11

Physics

Science Day 28 Feb

Teachers Day 5 Sept

12

Mathematics

Mathematics Day – 22 Dec

13

NCC

Army Day - 5 Jan

Independence Day – 15 Aug

Republic Day - 26 Jan

Kargil Vijay Day - 26 July

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I

1. Youth Mock Parliament

2.

   1. To understand the parliamentary procedure
   2. To inculcate leadership among the students

3.

Students are above the age of 18 and are legally given the right to vote. they are voters and leaders also in the future.

4.

The students are divided into the ruling party and the opposite party. and given different roles such as the PM, and all other Ministers, the opposite leader, the speaker, and all MPs.

5.

1. heightened awareness regarding the democratic institute among the students.
2. The participant students took participation in the voting of Local Government Bodies.

6.

1. students are able to make the analytical explanation
2. Budgetary Provisions should be made

   II

   1. Students' Participation in SUSTA Written Quiz

   2.

   - To create awareness of the subject
   - To develop a liking for statistics

3. statistics as a subject is included in Mathematics at the high school and Junior college levels, treated as a separate subject and a field of career. In fact, now a day due to development in the data analysis field, there is a huge demand for statistical abilities.

4.

 Department of Statistics and Shivaji University Statistics Teachers' Association Kolhapur organize SUSTA written a SUSTA Written Quiz on 5/6/2022. For the quiz, Miss M A Mulik and Mr. P H Borate were appointed as supervisors. 22 students participated.

5.

1. Interest in statistics subject.

2. **Four students of the statistics department achieved success.**

6.

1. **Due to the Covid pandemic, the quiz was postponed but it was later organized online**

File Description	Documents
Best practices in the Institutional website	https://lbscollegesatara.edu.in/best-practice-2021-22/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Celebration of Azadi Ka Armit Mahotsav

The whole of India unanimously celebrated Azadi Ka Armit Mahotsavfrom 2021 to 23. Considering the significance of the occasion, the college decided to organize 75 programs and activities focusing on the following objectives:

To instill patriotism among the stockholders of the institute

To make the students aware of the sacrifice done by the freedom fighters

To make students familiar with the institute's vision, and mission statement through various programs

To inculcate social responsibility among students

To boost environmental consciousness in students

To promote students' participation in social activities

Programs and Activities:

An apex committee was set to chalk out a plan and direct the

programs and activities to be carried out throughout these years. Accordingly, it motivated the teachers, students, alumni, and other stakeholders to participate in the celebration of Azadi Ka Armit Mahotsav. Every department and committee in the college was given the responsibility to choose an activity suitable to the theme of Azadi Ka Armit Mahotsav. The college administration also provided them with financial assistance. Language departments, social science departments, and pure science departments organized various activities. The feature of these activities is the involvement of students in the organization of these activities and programs. The details of the programs and activities are provided in the link.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Acquiring ISO: 2015 certificate for quality management

2. Submission of minor and major research proposals to ICSSR

3. Restructuring of College website

4. Renovation and extension of physical infrastructure

5 extension of the Integrated Use of ICT scheme at the second level

6 Organization of International and national seminars and conferences

7 Starting the career-oriented certificate courses through the Adult and continuous education center of Shivaji University Kolhapur