



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Lal Bahadur Shastri College of
Arts, Science and Commerce,
Satara

- Name of the Head of the institution **Dr. R. V. Shejwal**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02162237986**
- Mobile no **9423263832**
- Registered e-mail **lbs_satara@yahoo.co.in**
- Alternate e-mail **lal145.cl@unishivaji.ac.in**
- Address **17, Malhar Peth, Satara 415002**
- City/Town **Satara**
- State/UT **Maharashtra**
- Pin Code **415002**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Shivaji**
- Name of the IQAC Coordinator **Mr. Ninad Ambadas Kadam**
- Phone No. **02162237986**
- Alternate phone No. **02132237686**
- Mobile **9975061248**
- IQAC e-mail address **ninadkadam18@gmail.com**
- Alternate Email address **kadamninad30@yahoo.in**

3. Website address (Web link of the AQAR (Previous Academic Year)

<https://lbscollegesatara.edu.in/aqar-2019-20/>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://lbscollegesatara.edu.in/iqac/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.00	2004	27/02/2004	04/01/2013
Cycle 2	B++	2.86	2013	05/01/2013	18/09/2018
Cycle 3	A	3.15	2018	26/09/2018	25/09/2023

6. Date of Establishment of IQAC

15/06/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lal Bahadur Shastri College of Arts, Science and Commerce, Satara	Star College Scheme	DBT	2019 three years	1,040000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC **No File Uploaded**

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

. Making new changes as per the perspective plan

M Sc environmental science introduced by YCMOU To implement NSQF courses Organizing seminar for health awareness and psychological counselling in post corona pandemic Student support through introduction of new prizes in area of sport, cultural , NSS and NCC Strenthening NeT /Set guidance

Implementing SOPs as working practice to fight against corona pandemic

To start the M. A. / M. Sc. Geography

To implement star college scheme

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
. Making new changes as per the perspective plan	new strategic plan of academic year 2021-22 was prepared for execution
M Sc environmental science introduced by YCMOU	Environmental awareness and creating opportunity in field of environmental science
Implementing SOPs as working practice to fight against corona pandemic	positive control in spread of covid 19 infection in institute
To implement star college scheme	successful implementation of scheme for overall development of science student
Student support through introduction of new prizes in area of sport, cultural, NSS and NCC	receive consolidated seed money for prizes and institutional scholarship
Strengthening Net /Set guidance	increased participation in NET SLET examination by students

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
college development committee	28/01/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Name	Date of meeting(s)
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14. Whether institutional data submitted to AISHE
--

Year	Date of Submission
2020-21	14/02/2022

15. Multidisciplinary / interdisciplinary
--

college is multidisciplinary running Arts, commerce and science faculties at undergraduate and post graduate level

12th standard science student can opt for graduation from Arts,

Science and and Commerce faculty. 12th standard commerce students can opt for graduation in Arts and commerce faculty. university allows science graduate students to take admission in any PG program. there are inter disciplinary subjects run by the departments

16.Academic bank of credits (ABC):

since the collage is afiliated to Shaivaji university , Kolhapur university is planning to start academic bank credit sysytem soon

17.Skill development:

The college runs near about 14 different self-designed certificate courses which will help to increase skill development amongst the students.

in the curriculum of different programs, the skill component is included in the syllabus by the university itself

the college organizes different workshops, seminars, and activities that focus on the skill development of the students

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

the college has the department of Sanskrit which is the storehouse of Indian knowledge system

for the majority of the programs the medium of instruction is the Indian language and for science departments also to understand basics and fundamental concepts Indian local language is been used

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

the syllabus is designed by the university keeping in mind the outcome of the program and courses

at the end of every academic year, the final year students are been evaluated for the attainment of outcomes through a well-defined system by the college.

20.Distance education/online education:

College is affiliated with Yashwantrao Chavan open university

through which it runs BA, BCom. MBA, MSc environmental science.

College is also affiliated with Shivaji university Distance education through which BA, BCom, MA, and MCom programs

Extended Profile

1.Programme

1.1	436
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2780
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1390
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	450
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	88
Number of full time teachers during the year	

File Description	Documents
Data Template	View File
3.2	88
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	15478962
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	175
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For each academic year the college prepares the academic calendar consisting of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. Accordingly, the academic departments are instructed to develop the action plans. The details of the stages are as follows:

i. Departmental Meetings:

ii. Departmental Academic Calendars:

iii. Assessment of workload:

iv. Syllabus Distribution:

v. Time Table:

vi. Teaching Plan:

vii. Implementation of Teaching Plan:

viii. Reporting to the principal for Teaching - Learning progress : The Head of the Department informally discusses with the principal about the progress of the teaching learning at the end of every month. The heads also discusses the performance of the students, new teaching learning strategies and evaluation methods used in the department.

ix. Monitoring by IQAC: The Internal Quality Assurance Cell monitors the overall process through collection of online feedback from students and conducting regular Academic Audits by external peers. The IQAC follows a transparent approach to make sure that the shortcomings in curriculum delivery are identified and rectified in due time.

x. Announcements through website, WhatsApp group and Google Classroom :

During corona pandemic period, college take efforts to create class wise WhatsApp groups including every student and teacher and look after the online class conduct through platforms like ZOOM meeting, google meet etc

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college plans and organizes the teaching, learning and evaluation schedules well in advance.

Academic Calendar:

The preparation of academic calendar for the next academic year begins in April, i.e. before the end of every academic year. Every department submits a detailed academic and activity calendar of

the department to the IQAC. Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared by the committee of Heads of the departments, vice principals and the principal with the help of IQAC.

The college annually publishes 'Academic Calendar' containing the relevant information regarding the teaching learning schedule (working days), the information and time schedule is received from academic departments in previous year with consideration of exams

The pattern of internal examination for courses in Arts, Commerce and Science

Pre-semester examination is conducted for all classes as per university pattern in each subject.

For B Sc, B Com and B A part III twenty percent marks are allotted for the internal evaluation.

Internal evaluation is carried out by organizing seminar, projects, oral, group discussions, unit tests etc.

Due to implementation of lockdown and restrictions on physical teaching by local governance, there is some mismatching during execution of internal evaluation. Many methods of evaluation are unable to execute and focus is given on online tests through Google forms quiz.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

309

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Preparation of household chemicals:

The syllabus of course emphasis on environmental pollution its causes and hazards. The syllabus of this course was designed by college faculty in consultation with industrial experts who emphasis the need of awareness of the employee about environmental pollution and to develop small scale business.

2. IIRS Outreach program on application of Geo-informatics in Ecological Studies

The syllabus of this course contents the professional ethics which encompasses the role of subject right from experiences and understanding of travelers and explorers regarding space, place, and people to the progression of basic themes.

4. Certificate Course on R-Software:

The syllabus emphasis the need of data analysis. The ethics like transparency, accountability, truthfulness of information are important in professional ethics.

5. Certificate Course in online Banking and Marketing:

The syllabus emphasis the need of inculcation of professional ethics. The ethics like righteousness, validity of information and product delivery and clean transactions and banking laws and cybercrime are emphasized.

6. Certificate Course in Mushroom cultivation:

The syllabus of course contains plant ethics, and it specially emphasizes to create the entrepreneurship and inspires the

students for their own business.

7. Certificate Course in Online Basic English Grammar:

The professional ethical practices and human values of respect, listening, empathy and environmental conscience are taught and created among the students by this course.

Apart from these self designed courses offered by college, college also take care to deliver different cross-cutting issues which are involved in regular programs offered by affiliated university.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

879

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://lbcollegesatara.edu.in/online-feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://lbcollegesatara.edu.in/online-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2780

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

886

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial teaching

Remedial teaching is to be organized at Undergraduate / Postgraduate level with a view to

- Improving basic knowledge of the slow learners
- Raising their level of confidence of the basic subjects to provide stronger foundation for further academic work
- Improving the performance in examinations
- Reduce the drop out ratio of the students

The following subjects are recommended by the IQAC for remedial teaching on the basis of student's performance in the examination of respective subjects

1. English
2. Economics

3. Accountancy
4. Chemistry
5. Physics
6. Statistics
7. Mathematics

This program has successful outcome as the targeted group of slow learners showed increased examination performance.

Advanced learners

special guidance is in the line of following areas:

- to inculcate reading culture and reference work practice
- to inculcate competence skills
- to inculcate research attitude
- to improve knowledge generating capacity

Method of Subjects identification

IQAC recommends to practice following activities under this scheme.

1. Conduction of library visits
2. Issuing books from departmental library
3. Issuing Special cards by Library
4. Encouraging students for participation in competition, quiz or contests (eg Aviskar competition)
5. Providing Research Journal to advanced learners
6. Providing internet facilities with list of subject related websites to advanced learners
7. Encouraging to take projects, survey etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2780	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute focuses on the student-centric methods of enhancing lifelong learning skills of students.

1. **Experiential Learning:** science departments conducts add-on programs to support students in their experiential learning. The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students - Laboratory Sessions are conducted with free end experiments.

- Project development on latest technologies by students where they showcase their working Model infest. Industrial Visits to engage them in experiential learning while visiting the organization.

2. **Participatory Learning:** In this type of learning, students participate in various activities such as seminar, group discussion, wall papers, projects, and the skill based add on courses.

- Students from different colleges participate and learn from each other. Annual cultural program - This is organized every year for the students of the college to give a vent to their creativity. Regular Quizzes- Quizzes are organized for student participation at intra or inter college level. Seminar Presentation - Students develop technical skills while presenting papers in seminars.

- Presentation and publishing of papers in conferences and journals - The objective is to give them exposure to learn and imbibe new skills.

3. **Problem-solving methods:** Departments encourage students to

acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses

- Regular Assignments based on problems
- Mini Project development
- Regular Quizzes
- Case studies discussion
- Class presentations
- Debates
- Participation in Inter college events

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Efforts made by the institution

- The college boosts the teaching learning process by providing internet and Wi-Fi facilities, LCDs, software, laptops, educational CDs, e-books/journals, language laboratory, addition of modern equipment in the laboratories.
- To make the teaching learning process ICT based, the college has organized training programs on the use of ICT and other google educational products.
- The college has signed MoUs / agreements with number of agencies/industries, which give opportunity for the application of knowledge and to know innovative technology/services used by the agencies.
- science departments encourages students to feed the data collected by performing experiments into the PC and make computational calculations using EXCEL, C programming and plot graphs using Origin software.

- The Department of Geography uses special software for global mapping and geographical information.
- The department of Commerce uses 'Commerce blog for the commerce students for receiving feedback on teaching learning process and innovative methods used in department. The platform provides open access to students. The strategy of department is that there should be a constant interaction with the departments on teaching learning process.
- Every department has established whatsapp group of last year students through which the rapport between the students and teachers has established. The students used to share difficult conceits and terms with their classmate.

Impact on students' learning

- Fast and easy learning
- Increased global competencies among students

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

183

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Open day practice: To make the evaluation process more transparent and robust the IQAC suggested the introduction of open day practice for the establishment of meeting between the students and the assessing teacher. After midterm and departmental formative tests, the teacher who assesses the test and examination answer papers, calls the students on a scheduled day to hand over the copies of answer books. The students come to know the performance and how papers are assessed and marks are allotted. He gets his doubts clarified on the very day.

College also practice

- The setting of question paper as per the university examination pattern
- The in-house printing of the question papers.
- Displaying marks of various internal examinations on the notice boards.
- The students can verify the answer books.
- A compulsory internal examination per semester based on theory syllabus is conducted.

formative evaluation is done continuously throughout the period till the student appears for the summative examination.

To bring the variety in internal examination and evaluation the college administration gives freedom to departments to select formative evaluation approach which includes:

- Multiple choice questions tests
- Unit test
- Home Assignments
- Seminars
- Class test
- Surprise test
- Project report

- Summative evaluation

- Midterm (pre-semester) examination is conducted before the 1st, 3rd and 5th semester every year.
- The question papers are based as per university examination

pattern

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances related to internal examination are dealt by the Internal Examination Committee.

The mechanism for the redressal of the grievances is as per the university rules. At the university level, there is a Grievance Redressal Committee. If any student feels that the score given to him in any paper is not just, he or she can apply for the revaluation or further photo copy of the assessed answer-book. He/she can get it assessed from the other expert and approach the university authority or the college for re-evaluation. This is an innovative and healthy practice of the college and university.

At the college level, the evaluation work is done for part I examinations. The student can get clarification of his doubts about the score in a particular paper by applying to the head of institute. The application is referred to the head of examination committee which is treated as examination grievance redresal committee of the college, looks into the matter and clarifies the doubts transparently. If there is need of rechecking of the answer sheet, it is get checked by the examiner from the other institute.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://lbscollegesatara.edu.in/2-5-2-mechanism-of-internal-assessment/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mechanism of communication

All the departments who conduct regular programs along with certain additional courses are asked to define their program outcomes and course outcomes by the IQAC and college administration.

These outcomes were confirmed by faculty of every department in their departmental meetings and then it is uploaded on college web site and departmental blogs. These outcomes are also displayed on the board in every respected department.

The students are made aware of these learning outcomes in the first interaction where the principal addresses all the students

The teaching staff from all the departments of the college formulates learning outcomes for each course, and these are communicated to the students at the beginning of the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mechanism:

All departments conducting different programs are asked to conduct the evaluation of students concerning attainment of program outcome. Considering the large number of enrollment of students in different program, this evaluation should be carried out based on random sampling. The head of the department prepare the report on the attainment of the program outcome as per the checklist

The department conducting different programs are instructed to choose 20% of students from last year of the program e.g. if there are 40 students in the last year of the department should select 20% that is 8 students out of 40 students.

The checklist contains 10-12 questions seeking answers in 10-point scale

The checklist is prepared considering the streams

The checklist seeks the answers of the questions based on attainment of knowledge, skills and attitude acquired by the students.

The checklist is designed in such a way that the teacher has to evaluate the student with reference to his own judgement, and gave marks in a scale range of 1 to 10 in the box given below the question.

The total marks from checklist are calculated

HOD should consider the marks obtained by student in final university exam in percentage.

The final marks for program outcome should be allotted to student considering 50% marks obtained from questionnaires and 50% marks from university exam using formula

Equation

Marks of checklist+ % of university exam/2

Level of attainment

Marks obtained

program outcome attainment awarded

Above 76

Excellent

66-75

Good

51-65

Satisfactory

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

758

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lbscollegesatara.edu.in/student-satisfaction-survey-2020-2021/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institutional Incubation Terminal (IIT)

OBJECTIVES:

To tap and nurture innovative ideas in business and research

To facilitate financial assistance for developing start-ups,
innovative ideas and enterprises from different agencies

WORKING OF INCUBATION CENTRE:

The incubation center should work on two levels. The first level is of small ideas related to business. The second level is of innovative ideas of research. The college should provide financial assistance to the incubation center.

The following are practices

1. Conduction of workshops and training programs
2. Organization of surveys for potential business.
3. Establishment of collaborations with industries and other institutes
4. Conduction of primary level surveys or projects flaring innovative ideas in research
5. Organization of lectures of the expertise in intellectual property rights
6. Making application that seeks funding from different agencies
7. Organizational of vocational training for the students

Knowledge Creation and Transfer Policy

Practices

The college has developed seed fund, Entrepreneurship education, incubators. The college has work out to establish MOUs, linkages and collaborations with industries and institutes to share innovative start-ups and ideas.

The college has planned the Promotion of e-publication and development of e content for the benefit of its stakeholders.

For the sharing of monitory gain between the institute and individual, the income distribution strategy mentioned in the consultancy policy should be referred.

Activities

1. Provided platform for publication of staff books
2. Provided funding for publication of staff books
3. College has established MOUs with Parvatibai Chowgule College , Margao, Goa for sharing of knowledge and resource sharing.

Publication of proceedings of conferences and seminars

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sr.No

Name of the unit

extension and outreach activity

Impact

1

N.S.S

Motivation-2020 State level Skill Oriented Training Camp

Students get sensitized and become motivated to work in the field of social issue and different cross-cutting issues associated with overall holistic development.

Swach Bharat Abhiyan

Tree Plantation

Raksha Bandhan

NSS Co-coordinators District Meet

Covid-19 Awareness Online Lecture

Psychology of Youths

Dil Dosti Duniyadari

Online Live Workshop on International Yoga Day

Online Corona Registration Program and Guidance

Online Corona Awareness Competition Program

2

N.C.C

Stress management

Programme in Jai Jawan Jai Kisan

Army Day

3

Women empowerment

Savitribai Phule

Counselling Girl

Savitribai Phule Jayanti

International Women Day

Counselling Girl

Health Precautions to be taken after Covid 19

4

Dept of Botany

Authentication of Plant sample

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

553

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

05

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has precious premises for generating proper ambience for teaching and learning process. Collage is being separated in two sections, one is old building and other is new building. Both buildings collectively going to accommodate near about 34 well furnished classrooms and almost all classrooms are equipped with LCD projector facility with LAN port to promote use of ICT in teaching learning process. In college there is well-equipped 2 conference halls are present to facility activities like seminar, workshops and conferences to organize. Similarly, college has virtual classroom to aid virtual conference.

Recently, college receives fund from department of biotechnology

for strengthening science department which helps augmentation of various new equipment and instruments. Under this scheme, college purchase many instruments which enhances science laboratories.

The college has well-equipped computer laboratory along with ample number of laptops provided to teachers and desktops for students to help computing. During corona pandemic college switch to online mode education through platforms like Zoom app, Google meet with proper subscription plans for uninterrupted teaching learning process

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has played a proactive role and supportive role in grooming students. Specific spaces have been earmarked for extracurricular activities and made available to students.

Sports

Outdoor Games:

For providing better facilities for versatile indoor and outdoor games, college acquires permissions from local sport centres for availing the infrastructure and expert training for the students. These are as follows:

Sr. No

Name of the Game

Practice Place

1

Basket ball

Shahu Stadium

2

Foot ball

Shahu Stadium

3

Volley ball

Shahu Stadium

4

Hand ball

Shahu Stadium

5

Swimming

Rajtadri swimming tank and Shahu stadium

6

Kabaddi

Home ground,

Shivaji Uday mandal

7

Kho-Kho

Home ground

8

Archery

Shahu stadium

9

Athletics

Shahu Stadium

10

Hockey

Police parade ground

Indoor Games:

Sr. No

Name of the Game

Practice Place

1

Judo

Shahu Stadium

2

Table tennis

College ground

3

Wrestling

Talim Sangh

4

Chess

College ground

5

Shooting

Shivraj Sase Academy

6

Boxing

Shahu Stadium

College has Sangeet Sabhagruha for cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6352528

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

1. ILMS software for automation : CLOUDBASED LIB-MAN
2. Nature of automation : Fully
3. Version : 2.1
4. Year of automation : 2015-2016
5. ABOUT CLOUDBASED LIB-MAN - LIBRARY MANAGEMENT SOFTWARE© : LIB-MAN is an Integrated, Multi-user, Multilingual, Time tested software for complete computerization of In-house operations of any Library. Lib-Man software is designed as per norms & standards of Library Science. LIB-MAN having various modules like : Acquisition & Cataloguing, Circulation (Issue Return), MIS Reports (with Graphical Reports), NEWS Paper Entry & Paper Cuttings, OPAC - On Line Public Access Catalogue and Mobile Apps
6. Institution has subscribed various E-resources N-LIST Database
7. IT Zone : It provide free internet facility to students, researchers and faculty. They can access various e-resources like e-books, e-journals, e-paper, e-magazine etc
8. .Institutional Repository : Access of institutional repository available on local server.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the A. Any 4 or more of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.71382

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

543

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The summary of updates of the IT facilities including wi-fi

is as follows

The college has formed ICT infrastructure committee for up gradation of IT facilities and maintenance. This committee continuously monitors the requirements of different departments and classrooms. A separate technician is also appointed to look after the maintenance. The enrichment and up gradation in IT facilities since second cycle of NAAC accreditation is as follows:

Sr. no.

Description

Present status

During third cycle of accreditation

1

Total number of computers and laptops

175

119

2

Total number of printers

41

41

3

Total number of scanners

19

14

4

Software (Licensed copy)

Readiris pro12 software, CMS masters software

R software , SPSS software, python

Orwell spoken English software

5

Library software Lib- man

Version 1.0

nil

6

office

10 computers

9 printer

5 scanners

Xerox machine 1

10 computers

9 printer

2 scanners

8

Stand alone facility(UPS)

Yes

9

LAN facility

Extended

Limited

10

Jio net Wi-fi facility

20 mb per login

11

Number of nodes/ computers with Internet facility

175

20

12

LCD Projectors

25

5

13

Computer processors

i3/i5/i7 windows 10

Dual core/Dos

/ windows xp/98

14

100 mbps connections

02

Nil

15

Computer Labs

02

01

16

Computing center

01

Nil

18

Hiring of ICT and technical service

Technician is appointed.

Nil

All the ICT facilities are updated periodically as per the requirements

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2197858

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Administrative office: Day to day maintenance and care is taken by the administrative office, in consultation with the principal. The office registrar looks after this all-routine maintenance.

Purchase committee: The purchase committee headed by a senior faculty takes annual review of the facilities and services. The report is put forth in the meeting of purchase committee chaired by the principal. The coordinator of IQAC is an invitee to these meetings. In these meetings, priorities are fixed, and important decisions are considered for IQAC and LMC/CDC meetings. After receiving permissions in IQAC and LMC / CDC committees, the purchase or maintenance expenses are utilized as per the predetermined procedures.

Local Management Committee/ College Development Committee: LMC/ CDC monitors overall functioning of facilities and services. The

reports and reviews received from the purchase committee are considered during these meetings. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned. The major requirements of large expenses are sent to the parent institute for approval and funding.

For ICT facility maintenance College appointed the technical staffs.

It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds.

General measures

1. Instructions are displayed
2. The technical staff looks after ICT facilities.
3. The support staff having technical skills looks after maintenance.
4. Students carefully use major instruments and hazardous chemicals
5. Fire extinguishers are placed at appropriate places
6. periodic pest control is carried out.
7. Electric fittings and wiring are periodically monitored .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1300

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

151

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

943

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

137

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

109

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has "Students' council" for every academic year. The selection of the students council is as per 'Maharashtra University Act 1994.

The function of students' Council

- Monitors various academic and socio-cultural events in the college
- Maintain overall discipline on the campus
- Facilitator between the students and college
- Coordinate all extracurricular activities and annual festival of the college
- Raising funds whenever there is need to fulfil social responsibility
- Plays a significant role as volunteers in conferences, workshops, sports events and other functions
- Students council is provided participation in working committees of the college

Students' representation and participation has been integral part of the academics as also of various activities of the college.

Students' representation is on following committees:

- College Student Council
- Anti-ragging Committee
- Internal Complaint Committee
- Internal Quality Assurance Cell
- Earn and Learn Scheme
- All organizing committees for seminars, conferences and workshops conducted in the college
- All departmental Association Activities and Annual Festivals organized by the students
- NSS
- Gymkhana Committee
- Cultural Activities Committee
- Library Committee
- Magazine Committee
- S. A. Fund Committee

The initiation taken by college has fruitful results. The representative students played active role in the activities and the decisions taken by different committees of college. There was development of leadership qualities, confidence, sense of responsibility and active participation among the students. The increase in communication and healthy dialogue is seen after this initiation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

financial means of contribution

- The alumni meet is organized every year in different departments and then one common of the institute.
- During these meets, achievements, progress and future plans are shared and feedback is taken, which is taken into consideration while preparing the future plans.
- The assistance in the form of educational aids like books, computers, cupboards, coolers, water filter, etc and sometimes in cash is offered by the alumni.

Non- financial means of contribution

- The alumni contribute in policy making by their representation in the statutory and academic committees such as IQAC LMC etc.
- Alumni deliver academic lectures in the campus.
- The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service.
- Many alumni have helped the college to organise placement camps in the campus itself.
- Some of the alumni who, had represented the college in the cultural festivals and now working in film industry contribute their role by giving free guidance to the students in the cultural activities. Their experience has developed the confidence among the students

- Some of the alumni are working in the field of mass media and communication help in providing feedback on the development of college by sharing their views and opinions and thus developing the image of the college in society.
- Some of the alumni are public representatives, they help us whenever there are some local problems, they also participate in the governance of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is to emerge as a premier institute imparting knowledge and skills and inculcating human values at its core for the everlasting benefit of the global society.

Mission:

Dissemination of education amongst the masses from rural and semi urban population

Inculcation of basic human values like truth, honesty, character building, love towards humanity, sacrifice, social equality, nationality, national integration, fraternity and self-reliance

Enhancement of the knowledge generating capacity and skills of the students suited to the pull of globalization

Promotion of research attitude and scientific temperament among the youths with a view of developing intellectual society

Women empowerment by conducting capacity fostering program

Environmental awareness for sustainable development

Boosting the use of information and communication technology to cope up with rapid digitalization

Inculcation of spirit of devotion for social work for uplifting the society at large

these are the few of the vision missions of the institute. The college governance is entirely works to achieve the goals stated by the institutional vision mission policies

these goals are reflective in perspective plan of the institute and its success is evident through the deployment of strategic plans

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/goals-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution effectively practices decentralization and participative management for overall development of the college. The institution follows the vision of our parent institute for this management. There is a set-up of hierarchy of different set of committee located in different positions , but all the formation of committees is carried out in such a way that one member who is chairman of one committee is member in other committee. So all the members are considered at same level when there is execution of any activity is concerned. Thus, all the stakeholders starting with principal till to the students as a representative of student council are working together while conducting different activities for the overall development of the

college. Thus, college focus on providing equal opportunity for every stakeholder in functioning of institute. They collectively works in the pattern that foster the overall development of the collage.

The effective leadership is visible in following institutional practices

1. Publication of Bahaduriya :
2. Library management
3. Selection of staff secretary
4. Student council
5. Working of college development committee
6. Gymkhana committee
7. Student aid fund

In above practices and functioning of committees, the overall teaching and non teaching staff along with students representation works effectively to obtain desirable goal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For every upcoming academic year the internal quality assurance cell of the institute design the strategic plan for is in tune with perspective plan of the college so as college is achieve the goal stated in it. This strategic plan is submitted and approval was received in last academic meeting of the IQAC and college development committee . the IQAC take care to address the issues of strategic plan in letter IQAC meetings as the agenda of the meeting these issues are then debated in meeting and the appropriate resolution is been taken in the meeting with shouldering of responsibility for deployment of initiative . the following are some of the quality initiatives whicg are addressed and implemented through IQAC meetings

- Implementing SOPs as working practice to fight against corona pandemic

To take care of health and well-being of all stake holders of the college is prime importance in corona pandemic so college deploy the separate committee to look over the designing and practicing the sops effectively

- starting the M. A. / M. Sc. Geography

To enrich the curriculum to fulfil need of students college successfully sent the proposal and recommendation asked by university committee are fulfilled

- M Sc environmental science introduced by YCMOU
- Implementation of star college scheme
- Student support through introduction of new prizes in area of sport, cultural , NSS and NCC
- Strengthening NeT /Set guidance

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- To run the institution, an apex body parent institute develops the plans and policies corresponding to various government laws such as Maharashtra public university act. According to these policies, higher institutes under these apex bodies run their administrative setup. These policies reflect the vision mission and objectives of the apex bodies.
- Parent institute works on the principal of decentralization. There is a general body that empowers various executive bodies to run the institute with smooth administration. The executive body consists of president, executive president, secretary, administrative and finance secretary. They look over the financial and administrative matter of different

parent institutes education centers. The principal of the college is a link between the parent institute and the administrative set-up of the institute.

- The institute follows the rules and regulation laid by Maharashtra government during operative recruitment drive. The recruitment process is run as per the reservation rules, and the institutional roster plays an important role in appointments.
- The service rules are strictly followed as per the university acts and statutes , UGC circulars and parent institutes rules.
- The College Development Committee is a statutory body that looks after administrative, financial and general set up and functioning of the college the president of the parent institute is chairman of the committee whereas the principal acts as secretary of the committee the elected teachers and representative of non teaching staff are the members of the committee who participate in the functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare measures by the management

- Financial assistance/loans for various reasons by institutes credit cooperative societies such as personal loan, festive loan, housing loan, vehicle loan etc. The interest rates are minimum as per norms of RBI.
- Immediate job offers to one of the family members after the sudden death of the staff in service.
- Partial Loan waiver for the deceased staff
- Felicitation by the management for achievements of the employees and their wards.
- Fund-raising drive for the employee affected by an unforeseen calamity.

Welfare measures by the institute

- Group insurance scheme for the staff of which 50% premium is paid by the institute.
- Advance payment to staff to meet emergency needs in case there is delay of salary payment
- Concession in college fees for the wards of employees.
- Financial support is provided for publication of books by staff.
- In medical emergency, advance is given to the teaching and non-teaching staff.
- Initiation of Group life insurance for teaching and non-teaching staff scheme brought by the university and joint director

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by UGC regarding Performance Based Appraisal System. The college has formed API committee, which looks after the Performance Based Appraisal System.

At the end of every academic year a meeting is conducted under the chairmanship of the Principal in which reviews are taken for functioning of the committee.

The college follows the mechanism, in which the committee circulates notice regarding submission of PBAS with required documentation within the deadline.

The administrative office collects hard copies of all teaching faculties and handover it to API committee. API committee follows the sessions for in- detail assessment of reports, considering valid documentation provided.

After analyzing individual reports, API committee recommends the desirable activities which to be done by faculty to increase his/her scoring.

After receiving the circulars of placement by the university the list of the due faculty is made for placements, they are personally guided to meet the requirements.

They are helped to fill the form. Their applications are submitted duly signed by the principal for the placement and promotion. The procedure has successful outcome.

Many teachers placed in higher grade because of such effective mechanism.

Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of performance of the non-teaching staff. The management has devised a mechanism for placement and promotion of non-teaching staff. Accordingly, annual Confidential Reports (CR) are filled by the office considering their performance and compliance to the orders of the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the Auditor of the management periodically within every financial year.

The external audit is carried by the authorised chartered Accountant appointed by the parent institute at the end of financial year. The last internal and external audit is carried out on 30 July 2017.

The government audit is carried out by the Joint Director of Higher Education, the Senior Auditor and the Auditor General of the State periodically.

The last audit was done on 31/07/2014 by the Govt. approved auditors i. e. Senior auditor and Joint Director of Higher Education, Kolhapur, and there were no major audit objections. The AG audit by the Auditor General, Mumbai was done up to 2003-04, there were some audit objections and all the objections are complied by the college.

Sr. No.

Para

Audit Objections by AG

Compliance Made

1

5

Excess payment of salary grant

Compliance regarding all the 08 objections was made by the college and the report was sent to the AG, Mumbai. The AG accepted it and, thus, all objections had been cleared.

2

8

Excess receipt of non salary grant

3

6

Unspent balance of scholarship

4

7

Irregular retention of GPF balance

5

9

Outstanding advances of pay and allowances

6

10

Unreconciled differences

7

11

Non conducting of stock taking of library books

8

Note: we had submitted a letter of compliance of the audit
objections to A G Mumbai ref. LBSC/1064/0708 dated 29/10/2007

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

13.81182

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies aim at to

1. diversify and expand resources
2. Spend on the activities of Institutional preferences
3. decrease dependency on others
4. maintain sustainability of the Institute
5. make optimum use of available funds and skills
6. To maintain the transparency and expand relations
7. fulfil responsibilities towards the society
8. Disseminate the good practices of the Institute
9. enhance the dignity of the Institution

Resource generation

The college identifies the short term and constant needs of the college related to its developments. Accordingly, the committees are formed to generate the financial as well as human resources.

The college established the separate committee which continuously

looks after different openings of funding agencies like UGC, DBT, DST etc. after any opening committee recognizes college eligibility for particular proposal and send the well drafted proposal to obtain funding from different government and nongovernmental organizations.

The college needs funding for its requirements like organization of activities and programs, for that a fund-raising committee is formed to generate funds from individuals and society.

The infrastructural needs are sometimes met through the alumni contribution, for that an appeal to members of the alumni association is made.

The college felt the scarcity of human resources due to the non-recruitment policy of the government and growing strength of student which causes decrease in student teacher ratio. To meet the need of human resources, the college recruits the faculties and administrative staff on temporary basis.

Utilization of resources

While utilization of resources, the college strictly follows the code of accounts.

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/goals-mission/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays important role in implementing following institutional processes as a quality initiatives

in field of gender sensitization and women empowerment IQAC plays important role to motivating the faculties to organize different

programs to sensitize faculty and students with reference to gender sensitization

IQAC in association with participating department under Star College Scheme conduct various activities like online lecture series, visits to various science institutes, introduction of new experiments, project allocation to students etc to popularise basic sciences at under graduate level.

introduction of online mode of teaching learning process in corona pandemic conditions and motivation is carried out amongst students and teachers to participate in different modes like whatsapp, zoom meeting, google classroom, wise app etc as a learning management system.

IQAC takes efforts to standardise operational procedures during corona pandemic which helps to restrict spread of disease in nearby area and campus.

IQAC plays important role in designing policy for institutional merit scholarship which standardise the method of selecting candidates for scheme without any disputes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Enrichment of ICT infrastructure

Use of ICT tools has become necessity in teaching and learning process. The IQAC has always encouraged teachers to use these tools. It has asked the administration to enrich ICT infrastructure by purchasing advanced ICT tools, software's, broadband internet connections, facility of WI-FI etc. periodically IQAC has trained teachers to use ICT tools. In library also after the recommendations' from the IQAC ICT

infrastructure is extended. The use of social media has also been deployed to establish communication with the students and peers. In teaching and learning the feedback system is setup to promote reliability in delivery of curriculum.

1. Academic review through periodical meetings

The IQAC has established a view setup in the college. Periodical meetings with the departments, internal examination committee, and forum for ICT and council of the heads, the principal, LMC / CDC are conducted throughout the academic year. In these meetings issues related to teaching and learning processes are discussed and decisions are taken. The IQAC also visits the departments and participate in the departmental meetings. The decisions are conveyed to concern teachers. The students are also interviewed regarding the changes in the curriculum, new teaching methodologies, teaching satisfaction and teaching staff. The setup has evolved into successful review methodology

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security

1. The security guards are appointed and diploid at proper places.
2. The discipline committee headed by a seasoned faculty continuously monitors the security practices in the campus.
3. The surveillance systems with set of 32CCTV cameras out of which eight are provided by local police are installed at appropriate locations. Footage of the recordings is periodically seen by principal and appropriate action is taken if any suspicious activity is observed.
4. The training for self-defence is organized for girl students by women cell.
5. Patrolling van of the local police called Nirbhaya Pathak periodically visits the campus for the prevention of offensive activities.
6. b) Counselling

Women cell performs all the essential activities associated with the counselling.

Programs having themes such as co- existence of different genders, significance of mutual understanding, stress management , women rights , legal defence , personality development, capacity development health consciousness and hygiene, female foeticide , 'BETI BACHAO BETI PADHAO Abhiyan' etc. are arranged through which counselling is done by invited resource persons and senior

faculties.

The college has Mentor- Mentee scheme functioning at every department. The scheme recommends mentors to select a mentee especially from underprivileged and vulnerable category i.e. girl students.

c) Common Room

The college has provided rooms for recreation and rest for the girl students. The rooms are attached with washroom and vending machine has been setup in girl's common room. Rooms are also equipped with essential amenities.

File Description	Documents
Annual gender sensitization action plan	https://lbscollegesatara.edu.in/gender-sensitisation-plan-2020-21/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lbscollegesatara.edu.in/13786-2/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

1. Waste Segregation:

Separate dust bins are provided to collect wet and dry waste at source. The former is used for vermiculture unit, and later is carried by the corporation.

1. Slogan boards in the campus:

The college has displayed various slogans on environment awareness to propagate green campaign.

- Liquid waste management

Hazardous waste management

Waste chemicals in the labs are properly disposed by dissolving them in water or by keeping them in protected zones. Exhaust fans and fume hood are installed in the laboratories. Microbial cultures, cotton swabs, plugs are autoclaved and disposed.

The waste water generated in science laboratories is processed at waste water treatment plant. The treated water is recycled and used for watering gardens and pots.

- E-waste management

The e-waste materials are sold as scrap for safe recycling. Refilling of toner and cartridges of printers and maintaining of IT infrastructure is made by appointed technician who enables reuse of toners and reduces the rate of e- waste generation.

Students and staff store their data in soft format in their web drives.

Anant computers and institute have a pact for timely maintenance of PCs and Accessories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

C. Any 2 of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College recruits employee from different backgrounds and also take

efforts to achieve regional balance, which helps to create an environment of tolerance and harmony amongst them. The college celebrates all international and world day related with the culture to generate public and student awareness of the danger of intolerance. Non-cultural behavior in campus is considered as unacceptable that include damage to the relationship at work and threatens team work. The college had the code of conduct which emphasis that during addressing to the employees at the time of common meetings, all should pick the words carefully and consider the cultural and spiritual sensibilities of others.

The college is located is area which is densely populated with minority community and socioeconomically downtrodden society. This helps promotion of students to take admission in our college which is in nearby location. The college also strictly follows the reservation norms laid by government, which increases the opportunity for every stratum of community for higher education.

The college celebrates the cultural and regional festivals like youth festival with the performance of folk-song/folk-dance, ConstitutionDay etc.The faculty provides PG and Ph.D. programs that also promotes tolerance and harmony towards cultural, regional, linguistic and social diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees to the constitutional obligation is a continuous process and made through following activities and programs

constitutional values and cross-cutting issues and the part of curriculum, especially of political science, history and social sciences. Constitutional duties and rights are conveyed through the content of syllabus of humanity subjects.

Celebration of days : the activities and programs are organized participating students and employees on the independent day ,

republic day and constitutional day through NDSS, NCC and various departments. To inculcate the spirit of nationalism amongst the students and employee, the thoughoath taking ceremony before every college program. The national anthem is also sung.

The constitutional preamble board is displayed on the front side of the entry of the college.

As per the affiliated university curriculum, papers like democracy election and good governance is made compulsory to obtain degree award by the students. The purpose of making it compulsory is to create awareness and sensitization amongst the students

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://lbscollegesatara.edu.in/7-1-9/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days are celebrated in institute to commemorate events and festivals

several ethical and moral values are inculcated by celebrating these days. A wide publicity is given amongst the students and stakeholders in order to increase the participants. Activities like guest lectures, academic talks, rallies, exhibition, common oath, competitions etc. are conducted on these days

Sr No.

Date

Activity

Organizing Department

1

26.06.2020

Chh. Shahu Birth Anniversary

History

2

20.8.2021

Sadbhawana Din

Cultural

4

5.9.2021

Teachers Day

Cultural

5

2.10.2021

Mahatma Gandhi Birth Anniversary

Cultural

6

5.6.2021

Environmental Day

Botany

7

22.5.2021

Biodiversity Day

Botany

8

8.3.2021

Women's Day

Women Empowerment

9

22.4.2021

Earth Day

Geography

11.

27.2.2021

Marathi Bhasha Day

Marathi

12

1.5.2021

Maharashtra Day

Cultural

13

26.11.2021

Constitutional Day

Cultural

14

15.3.2021

Consumer Day

Commerce

15

3.3.2021

Wild Life Day

Zoology

16

22.3.2021

Water Day

Geography

17

22.4.2021

Book Day

Library

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice no. 1

Covid-19 pandemic, an Institutional approach through online/ offline platform

introduction:

The college designed a program to deal with this pandemic situation and to approach students , parents and society .

Objectives

- To create awareness towards covid 19 pandemic amongst students, staff , parents and community
- Conduct outreach activities to communicate government guideline important sops in society
- To carry out the psychological counseling of students and parents during pandemic to maintain their mental health
- Promoting practice of yoga especially associated with enhancing lung capacity and physical endurance

Practice :in keeping these objectives in front, the departments organized guest lectures activities and programs through online platforms.

Evidence of success

Better awareness in community

Motivation of students to work as corona warrior

Aid government and local medical authorities to fight corona
successful SOP implementation

Problem encountered: problems faced to create willingness amongst students to participate in online mode. This gap seen across all remotely located rural areas

Best practice 2

Title : Skill development through online skill development programs

Introduction :

College conduct skill oriented programs on online platform.

Objectives :

- To inculcate the skills associated with preparation of herbal and synthetic cosmetics, sericulture, apiculture , vermiculture, integration of statistical method,ETP operational skills etc amongst students
- practice: considering the objectives, different departments organizes training sessions, lectures through online mode
- evidence of success :an enhancement in skill amongst the students is seen amongst students.

File Description	Documents
Best practices in the Institutional website	https://lbscollegesatara.edu.in/institutional-best-practices/
Any other relevant information	https://lbscollegesatara.edu.in/7-2-2-institutional-best-practiice/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctive practice

Introduction

During COVID-19 pandemic face to face interaction with students is impossible so to inculcate values and social awareness college and IQAC decided to organize various programs in online mode

Value based online programs

Objective

To make students familiar with institutes vision mission statement through various programs

To inoculate social responsibility amongst students

To boost environmental consciousness in students

To promote students participation in social activities

Enhance scientific outlook of the students towards environment

Sr. no

Title

Organizer

Resource person

Date

Beneficiaries

1

Human life after pandemic

sociology

Dr. Sandip chaudhari

22.7.2021

88

2.

Social approach in literature of Marathi saints

Marathi

Prof. Milind Joshi and Dr. Raja Malge (Maharashtra Sahitya
Parishad)

24.7.2021

112

3

Kas plateau world natural heritage and concern

Botany

S A Mohite

5.6.2021

87

4

Role of NSS in conservation of Environment and Biodiversity

NSS

Dr. Rajendra Lawate

19.06.2021

94

Statistical study of wild animals in western Ghat

Statistics

Dr. Onkar Yadav

4.5.2021

78

Biodiversity in india

Botany

Dr. Vinod Shimpale

6.5.2021

145

Fort wondering as a mean of conservation of historical monuments

History

Dipak Prabhawalkar

Editor Tarun Bharat

5.7.2021

57

Rajarshi shahu a social reformer birth anniversary celebration

Marathi

Prof. Shivaji Raut

26.6.2021

49

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For each academic year the college prepares the academic calendar consisting of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. Accordingly, the academic departments are instructed to develop the action plans. The details of the stages are as follows:

i. Departmental Meetings:

ii. Departmental Academic Calendars:

iii. Assessment of workload:

iv. Syllabus Distribution:

v. Time Table:

vi. Teaching Plan:

vii. Implementation of Teaching Plan:

viii. Reporting to the principal for Teaching - Learning progress : The Head of the Department informally discusses with the principal about the progress of the teaching learning at the end of every month. The heads also discusses the performance of the students, new teaching learning strategies and evaluation methods used in the department.

ix. Monitoring by IQAC: The Internal Quality Assurance Cell monitors the overall process through collection of online feedback from students and conducting regular Academic Audits by external peers. The IQAC follows a transparent approach to make sure that the shortcomings in curriculum delivery are identified and rectified in due time.

x. Announcements through website, WhatsApp group and Google Classroom :

During corona pandemic period, college take efforts to create class wise WhatsApp groups including every student and teacher and look after the online class conduct through platforms like ZOOM meeting, google meet etc

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college plans and organizes the teaching, learning and evaluation schedules well in advance.

Academic Calendar:

The preparation of academic calendar for the next academic year begins in April, i.e. before the end of every academic year. Every department submits a detailed academic and activity calendar of the department to the IQAC. Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared by the committee of Heads of the departments, vice principals and the principal with the help of IQAC.

The college annually publishes 'Academic Calendar' containing the relevant information regarding the teaching learning schedule (working days), the information and time schedule is received from academic departments in previous year with consideration of exams

The pattern of internal examination for courses in Arts, Commerce and Science

Pre-semester examination is conducted for all classes as per university pattern in each subject.

For B Sc, B Com and B A part III twenty percent marks are allotted for the internal evaluation.

Internal evaluation is carried out by organizing seminar, projects, oral, group discussions , unit tests etc.

Due to implementation of lockdown and restrictions on physical teaching by local governance, there is some mismatching during execution of internal evaluation. Many methods of evaluation are unable to execute and focus is given on online tests through Google forms quiz.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

309

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Preparation of household chemicals:

The syllabus of course emphasis on environmental pollution its causes and hazards. The syllabus of this course was designed by college faculty in consultation with industrial experts who emphasis the need of awareness of the employee about

environmental pollution and to develop small scale business.

2. IIRS Outreach program on application of Geo-informatics in Ecological Studies

The syllabus of this course contents the professional ethics which encompasses the role of subject right from experiences and understanding of travelers and explorers regarding space, place, and people to the progression of basic themes.

4. Certificate Course on R-Software:

The syllabus emphasis the need of data analysis. The ethics like transparency, accountability, truthfulness of information are important in professional ethics.

5. Certificate Course in online Banking and Marketing:

The syllabus emphasis the need of inculcation of professional ethics. The ethics like righteousness, validity of information and product delivery and clean transactions and banking laws and cybercrime are emphasized.

6. Certificate Course in Mushroom cultivation:

The syllabus of course contains plant ethics, and it specially emphasizes to create the entrepreneurship and inspires the students for their own business.

7. Certificate Course in Online Basic English Grammar:

The professional ethical practices and human values of respect, listening, empathy and environmental conscience are taught and created among the students by this course.

Apart from these self designed courses offered by college, college also take care to deliver different cross-cutting issues which are involved in regular programs offered by affiliated university.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

879

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni	
---	--

File Description	Documents
URL for stakeholder feedback report	https://lbscollegesatara.edu.in/online-feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://lbscollegesatara.edu.in/online-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2780

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

886

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial teaching

Remedial teaching is to be organized at Undergraduate / Postgraduate level with a view to

- Improving basic knowledge of the slow learners
- Raising their level of confidence of the basic subjects to provide stronger foundation for further academic work
- Improving the performance in examinations
- Reduce the drop out ratio of the students

The following subjects are recommended by the IQAC for remedial teaching on the basis of student's performance in the examination of respective subjects

1. English
2. Economics
3. Accountancy
4. Chemistry
5. Physics
6. Statistics
7. Mathematics

This program has successful outcome as the targeted group of slow learners showed increased examination performance.

Advanced learners

special guidance is in the line of following areas:

- to inculcate reading culture and reference work practice
- to inculcate competence skills

- to inculcate research attitude
- to improve knowledge generating capacity

Method of Subjects identification

IQAC recommends to practice following activities under this scheme.

1. Conduction of library visits
2. Issuing books from departmental library
3. Issuing Special cards by Library
4. Encouraging students for participation in competition, quiz or contests (eg Aviskar competition)
5. Providing Research Journal to advanced learners
6. Providing internet facilities with list of subject related websites to advanced learners
7. Encouraging to take projects, survey etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2780	88

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute focuses on the student-centric methods of enhancing lifelong learning skills of students.

1. **Experiential Learning:** science departments conducts add-on programs to support students in their experiential learning. The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students - Laboratory Sessions are conducted with free end experiments.

- Project development on latest technologies by students where they showcase their working Model infest. Industrial Visits to engage them in experiential learning while visiting the organization.

2. **Participatory Learning:** In this type of learning, students participate in various activities such as seminar, group discussion, wall papers, projects, and the skill based add on courses.

- Students from different colleges participate and learn from each other. Annual cultural program - This is organized every year for the students of the college to give a vent to their creativity. Regular Quizzes- Quizzes are organized for student participation at intra or inter college level. Seminar Presentation - Students develop technical skills while presenting papers in seminars.

- Presentation and publishing of papers in conferences and journals - The objective is to give them exposure to learn and imbibe new skills.

3. **Problem-solving methods:** Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses

- Regular Assignments based on problems

- Mini Project development

- Regular Quizzes

- Case studies discussion

- Class presentations

- Debates

• Participation in Inter college events

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Efforts made by the institution

- The college boosts the teaching learning process by providing internet and Wi-Fi facilities, LCDs, software, laptops, educational CDs, e-books/journals, language laboratory, addition of modern equipment in the laboratories.
- To make the teaching learning process ICT based, the college has organized training programs on the use of ICT and other google educational products.
- The college has signed MoUs / agreements with number of agencies/industries, which give opportunity for the application of knowledge and to know innovative technology/services used by the agencies.
- science departments encourages students to feed the data collected by performing experiments into the PC and make computational calculations using EXCEL, C programming and plot graphs using Origin software.
- The Department of Geography uses special software for global mapping and geographical information.
- The department of Commerce uses 'Commerce blog for the commerce students for receiving feedback on teaching learning process and innovative methods used in department. The platform provides open access to students. The strategy of department is that there should be a constant interaction with the departments on teaching learning process.
- Every department has established whatsapp group of last year students through which the rapport between the students and teachers has established. The students used to share difficult conceits and terms with their classmate.

Impact on students' learning

- **Fast and easy learning**
- **Increased global competencies among students**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

183

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Open day practice: To make the evaluation process more transparent and robust the IQAC suggested the introduction of open day practice for the establishment of meeting between the students and the assessing teacher. After midterm and departmental formative tests , the teacher who assesses the test and examination answer papers, calls the students on a scheduled day to hand over the copies of answer books. The students come to know the performance and how papers are assessed and marks are allotted. He gets his doubts clarified on the very day.

College also practice

- The setting of question paper as per the university examination pattern
- The in-house printing of the question papers.
- Displaying marks of various internal examinations on the notice boards.
- The students can verify the answer books.
- A compulsory internal examination per semester based on theory syllabus is conducted.

formative evaluation is done continuously throughout the period till the student appears for the summative examination.

To bring the variety in internal examination and evaluation the college administration gives freedom to departments to select formative evaluation approach which includes:

- Multiple choice questions tests
- Unit test
- Home Assignments
- Seminars
- Class test
- Surprise test
- Project report

- Summative evaluation

- Midterm (pre-semester) examination is conducted before the 1st , 3rd and 5th semester every year.
- The question papers are based as per university examination pattern

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances related to internal examination are dealt by the Internal Examination Committee.

The mechanism for the redressal of the grievances is as per the university rules. At the university level, there is a Grievance Redressal Committee. If any student feels that the score given to him in any paper is not just, he or she can apply for the revaluation or further photo copy of the assessed answer-book. He/she can get it assessed from the other expert and approach the university authority or the college for re-evaluation. This is an innovative and healthy practice of the college and university.

At the college level, the evaluation work is done for part I examinations. The student can get clarification of his doubts about the score in a particular paper by applying to the head of institute. The application is referred to the head of examination committee which is treated as examination grievance redresal committee of the college, looks into the matter and clarifies the doubts transparently. If there is need of rechecking of the answer sheet, it is get checked by the examiner from the other institute.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://lbscollegesatara.edu.in/2-5-2-mechanism-of-internal-assessment/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mechanism of communication

All the departments who conduct regular programs along with certain additional courses are asked to define their program outcomes and course outcomes by the IQAC and college administration.

These outcomes were confirmed by faculty of every department in their departmental meetings and then it is uploaded on college web site and departmental blogs. These outcomes are also displayed on the board in every respected department.

The students are made aware of these learning outcomes in the first interaction where the principal addresses all the students

The teaching staff from all the departments of the college formulates learning outcomes for each course, and these are communicated to the students at the beginning of the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Mechanism:

All departments conducting different programs are asked to conduct the evaluation of students concerning attainment of program outcome. Considering the large number of enrollment of students in different program, this evaluation should be carried out based on random sampling. The head of the department prepare the report on the attainment of the program outcome as per the checklist

The department conducting different programs are instructed to choose 20% of students from last year of the program e.g. if there are 40 students in the last year of the department should select 20% that is 8 students out of 40 students.

The checklist contains 10-12 questions seeking answers in 10-point scale

The checklist is prepared considering the streams

The checklist seeks the answers of the questions based on attainment of knowledge, skills and attitude acquired by the students.

The checklist is designed in such a way that the teacher has to evaluate the student with reference to his own judgement, and gave marks in a scale range of 1 to 10 in the box given below the question.

The total marks from checklist are calculated

HOD should consider the marks obtained by student in final university exam in percentage.

The final marks for program outcome should be allotted to student considering 50% marks obtained from questionnaires and 50% marks from university exam using formula

Equation

Marks of checklist+ % of university exam/2

Level of attainment

Marks obtained

program outcome attainment awarded

Above 76

Excellent

66-75

Good

51-65

Satisfactory

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

758

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lbscollegesatara.edu.in/student-satisfaction-survey-2020-2021/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institutional Incubation Terminal (IIT)

OBJECTIVES:

To tap and nurture innovative ideas in business and research

To facilitate financial assistance for developing start-ups, innovative ideas and enterprises from different agencies

WORKING OF INCUBATION CENTRE:

The incubation center should work on two levels. The first level is of small ideas related to business. The second level is of innovative ideas of research. The college should provide financial assistance to the incubation center.

The following are practices

1. Conduction of workshops and training programs
2. Organization of surveys for potential business.
3. Establishment of collaborations with industries and other institutes
4. Conduction of primary level surveys or projects flaring innovative ideas in research
5. Organization of lectures of the expertise in intellectual property rights
6. Making application that seeks funding from different agencies
7. Organizational of vocational training for the students

Knowledge Creation and Transfer Policy

Practices

The college has developed seed fund, Entrepreneurship education, incubators. The college has work out to establish MOUs, linkages and collaborations with industries and institutes to share innovative start-ups and ideas.

The college has planned the Promotion of e-publication and development of e content for the benefit of its stakeholders.

For the sharing of monitory gain between the institute and individual, the income distribution strategy mentioned in the consultancy policy should be referred.

Activities

1. Provided platform for publication of staff books
2. Provided funding for publication of staff books
3. College has established MOUs with Parvatibai Chowgule College , Margao, Goa for sharing of knowledge and resource sharing.

Publication of proceedings of conferences and seminars

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sr.No

Name of the unit

extension and outreach activity

Impact

1

N.S.S

Motivation-2020 State level Skill Oriented Training Camp

Students get sensitized and become motivated to work in the field of social issue and different cross- cutting issues associated with overall holistic development.

Swach Bharat Abhiyan

Tree Plantation

Raksha Bandhan

NSS Co-coordinators District Meet

Covid-19 Awareness Online Lecture

Psychology of Youths

Dil Dosti Duniyadari

Online Live Workshop on International Yoga Day

Online Corona Registration Program and Guidance

Online Corona Awareness Competition Program

2

N.C.C

Stress management

Programme in Jai Jawan Jai Kisan

Army Day

3

Women empowerment

Savitribai Phule

Counselling Girl

Savitribai Phule Jayanti

International Women Day

Counselling Girl

Health Precautions to be taken after Covid 19

4

Dept of Botany

Authentication of Plant sample

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

553

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

05

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has precious premises for generating proper ambience for teaching and learning process. Collage is being separated in two sections, one is old building and other is new building. Both buildings collectively going to accommodate near about 34 well furnished classrooms and almost all classrooms are equipped with LCD projector facility with LAN port to promote use of ICT in teaching learning process. In college there is well-equipped 2 conference halls are present to facility activities like seminar, workshops and conferences to organize. Similarly, college has virtual classroom to aid virtual conference.

Recently, college receives fund from department of biotechnology for strengthening science department which helps augmentation of various new equipment and instruments. Under this scheme, college purchase many instruments which enhances science laboratories.

The college has well-equipped computer laboratory along with ample number of laptops provided to teachers and desktops for students to help computing. During corona pandemic college

switch to online mode education through platforms like Zoom app, Google meet with proper subscription plans for uninterrupted teaching learning process

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has played a proactive role and supportive role in grooming students. Specific spaces have been earmarked for extracurricular activities and made available to students.

Sports

Outdoor Games:

For providing better facilities for versatile indoor and outdoor games, college acquires permissions from local sport centres for availing the infrastructure and expert training for the students. These are as follows:

Sr. No

Name of the Game

Practice Place

1

Basket ball

Shahu Stadium

2

Foot ball

Shahu Stadium

3

Volley ball

Shahu Stadium

4

Hand ball

Shahu Stadium

5

Swimming

Rajtadri swimming tank and Shahu stadium

6

Kabaddi

Home ground,

Shivaji Uday mandal

7

Kho-Kho

Home ground

8

Archery

Shahu stadium

9

Athletics

Shahu Stadium

10

Hockey

Police parade ground

Indoor Games:

Sr. No

Name of the Game

Practice Place

1

Judo

Shahu Stadium

2

Table tennis

College ground

3

Wrestling

Talim Sangh

4

Chess

College ground

5

Shooting

Shivraj Sase Academy

6

Boxing

Shahu Stadium

College has Sangeet Sabhagruha for cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6352528

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

1. ILMS software for automation : CLOUDBASED LIB-MAN
2. Nature of automation : Fully
3. Version : 2.1
4. Year of automation : 2015-2016
5. ABOUT CLOUDBASED LIB-MAN - LIBRARY MANAGEMENT SOFTWARE© : LIB-MAN is an Integrated, Multi-user, Multilingual, Time tested software for complete computerization of In-house operations of any Library. Lib-Man software is designed as per norms & standards of Library Science. LIB-MAN having various modules like : Acquisition & Cataloguing, Circulation (Issue Return), MIS Reports (with Graphical Reports), NEWS Paper Entry & Paper Cuttings, OPAC - On Line Public Access Catalogue and Mobile Apps
6. Institution has subscribed various E-resources N-LIST Database
7. IT Zone : It provide free internet facility to students, researchers and faculty. They can access various e-resources like e-books, e-journals, e-paper, e-magazine etc
8. .Institutional Repository : Access of institutional repository available on local server.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.71382

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

543

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The summary of updates of the IT facilities including wi-fi is as follows

The college has formed ICT infrastructure committee for up gradation of IT facilities and maintenance. This committee continuously monitors the requirements of different departments and classrooms. A separate technician is also appointed to look after the maintenance. The enrichment and up gradation in IT facilities since second cycle of NAAC accreditation is as follows:

Sr. no.

Description

Present status

During third cycle of accreditation

1

Total number of computers and laptops

175

119

2

Total number of printers

41

41

3

Total number of scanners

19

14

4

Software (Licensed copy)

Readiris pro12 software, CMS masters software

R software , SPSS software, python

Orwell spoken English software

5

Library software Lib- man

Version 1.0

nil

6

office

10 computers

9 printer

5 scanners

Xerox machine 1

10 computers

9 printer

2 scanners

8

Stand alone facility(UPS)

Yes

9

LAN facility

Extended

Limited

10

Jio net Wi-fi facility

20 mb per login

11

Number of nodes/ computers with Internet facility

175

20

12

LCD Projectors

25

5

13

Computer processors

i3/i5/i7 windows 10

Dual core/Dos

/ windows xp/98

14

100 mbps connections

02

Nil

15

Computer Labs

02

01

16

Computing center

01

Nil

18

Hiring of ICT and technical service

Technician is appointed.

Nil

All the ICT facilities are updated periodically as per the requirements

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2197858

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Administrative office: Day to day maintenance and care is taken by the administrative office, in consultation with the principal. The office registrar looks after this all-routine maintenance.

Purchase committee: The purchase committee headed by a senior faculty takes annual review of the facilities and services. The report is put forth in the meeting of purchase committee chaired by the principal. The coordinator of IQAC is an invitee to these meetings. In these meetings, priorities are fixed, and important decisions are considered for IQAC and LMC/CDC meetings. After receiving permissions in IQAC and LMC / CDC committees, the purchase or maintenance expenses are utilized as per the predetermined procedures.

Local Management Committee/ College Development Committee: LMC/ CDC monitors overall functioning of facilities and services. The reports and reviews received from the purchase committee are considered during these meetings. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned. The major requirements of large expenses are sent to the parent institute for approval and funding.

For ICT facility maintenance College appointed the technical staffs.

It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds.

General measures

1. Instructions are displayed
2. The technical staff looks after ICT facilities.
3. The support staff having technical skills looks after maintenance.
4. Students carefully use major instruments and hazardous chemicals
5. Fire extinguishers are placed at appropriate places
6. periodic pest control is carried out.
7. Electric fittings and wiring are periodically monitored .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1300

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

151

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

943

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

137

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

109

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has "Students' council" for every academic year. The selection of the students council is as per 'Maharashtra University Act 1994.

The function of students' Council

- Monitors various academic and socio-cultural events in the college
- Maintain overall discipline on the campus
- Facilitator between the students and college
- Coordinate all extracurricular activities and annual festival of the college
- Raising funds whenever there is need to fulfil social responsibility
- Plays a significant role as volunteers in conferences, workshops, sports events and other functions
- Students council is provided participation in working committees of the college

Students' representation and participation has been integral part of the academics as also of various activities of the college. Students' representation is on following committees:

- College Student Council
- Anti-ragging Committee
- Internal Complaint Committee
- Internal Quality Assurance Cell
- Earn and Learn Scheme
- All organizing committees for seminars, conferences and workshops conducted in the college
- All departmental Association Activities and Annual Festivals organized by the students
- NSS
- Gymkhana Committee
- Cultural Activities Committee
- Library Committee
- Magazine Committee
- S. A. Fund Committee

The initiation taken by college has fruitful results. The representative students played active role in the activities and the decisions taken by different committees of college. There was development of leadership qualities, confidence, sense of responsibility and active participation among the students. The increase in communication and healthy dialogue is seen after this initiation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

financial means of contribution

- The alumni meet is organized every year in different departments and then one common of the institute.
- During these meets, achievements, progress and future plans are shared and feedback is taken, which is taken into consideration while preparing the future plans.
- The assistance in the form of educational aids like books, computers, cupboards, coolers, water filter, etc and sometimes in cash is offered by the alumni.

- Non- financial means of contribution
- The alumni contribute in policy making by their representation in the statutory and academic committees such as IQAC LMC etc.
- Alumni deliver academic lectures in the campus.
- The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service.
- Many alumni have helped the college to organise placement camps in the campus itself.
- Some of the alumni who, had represented the college in the cultural festivals and now working in film industry contribute their role by giving free guidance to the students in the cultural activities. Their experience has developed the confidence among the students

- Some of the alumni are working in the field of mass media and communication help in providing feedback on the development of college by sharing their views and opinions and thus developing the image of the college in society.
- Some of the alumni are public representatives, they help us whenever there are some local problems, they also participate in the governance of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is to emerge as a premier institute imparting knowledge and skills and inculcating human values at its core for the everlasting benefit of the global society.

Mission:

Dissemination of education amongst the masses from rural and semi urban population

Inculcation of basic human values like truth, honesty, character building, love towards humanity, sacrifice, social equality, nationality, national integration, fraternity and self-reliance

Enhancement of the knowledge generating capacity and skills of

the students suited to the pull of globalization

Promotion of research attitude and scientific temperament among the youths with a view of developing intellectual society

Women empowerment by conducting capacity fostering program

Environmental awareness for sustainable development

Boosting the use of information and communication technology to cope up with rapid digitalization

Inculcation of spirit of devotion for social work for uplifting the society at large

these are the few of the vision missions of the institute. The college governance is entirely works to achieve the goals stated by the institutional vision mission policies

these goals are reflective in perspective plan of the institute and its success is evident through the deployment of strategic plans

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/goals-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution effectively practices decentralization and participative management for overall development of the college. The institution follows the vision of our parent institute for this management. There is a set-up of hierarchy of different set of committee located in different positions , but all the formation of committees is carried out in such a way that one member who is chairman of one committee is member in other committee. So all the members are considered at same level when there is execution of any activity is concerned. Thus, all the stakeholders starting with principal till to the

students as a representative of student council are working together while conducting different activities for the overall development of the college. Thus, college focus on providing equal opportunity for every stakeholder in functioning of institute. They collectively works in the pattern that foster the overall development of the collage.

The effective leadership is visible in following institutional practices

1. Publication of Bahaduriya :
2. Library management
3. Selection of staff secretary
4. Student council
5. Working of college development committee
6. Gymkhana committee
7. Student aid fund

In above practices and functioning of committees,the overall teaching and non teaching staff along with students representation works effectively to obtain desirable goal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For every upcoming academic year the internal quality assurance cell of the institute design the strategic plan for is in tune with perspective plan of the college so as college is achieve the goal stated in it. This strategic plan is submitted and approval was received in last academic meeting of the IQAC and college development committee . the IQAC take care to address the issues of strategic plan in letter IQAC meetings as the agenda of the meeting these issues are then debated in meeting and the appropriate resolution is been taken in the meeting with shouldering of responsibility for deployment of initiative . the following are some of the quality initiatives whicg are addressed and implemented through IQAC meetings

- Implementing SOPs as working practice to fight against

corona pandemic

To take care of health and well-being of all stake holders of the college is prime importance in corona pandemic so college deploy the separate committee to look over the designing and practicing the sops effectively

- starting the M. A. / M. Sc. Geography

To enrich the curriculum to fulfil need of students college successfully sent the proposal and recommendation asked by university committee are fulfilled

- M Sc environmental science introduced by YCMOU
- Implementation of star college scheme
- Student support through introduction of new prizes in area of sport, cultural , NSS and NCC
- Strengthening NeT /Set guidance

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- To run the institution, an apex body parent institute develops the plans and policies corresponding to various government laws such as Maharashtra public university act. According to these policies, higher institutes under these apex bodies run their administrative setup. These policies reflect the vision mission and objectives of the apex bodies.
- Parent institute works on the principal of decentralization. There is a general body that empowers various executive bodies to run the institute with smooth administration. The executive body consists of president,

executive president, secretary, administrative and finance secretary. They look over the financial and administrative matter of different parent institutes education centers. The principal of the college is a link between the parent institute and the administrative set-up of the institute.

- The institute follows the rules and regulation laid by Maharashtra government during operative recruitment drive. The recruitment process is run as per the reservation rules, and the institutional roster plays an important role in appointments.
- The service rules are strictly followed as per the university acts and statutes, UGC circulars and parent institutes rules.
- The College Development Committee is a statutory body that looks after administrative, financial and general set up and functioning of the college the president of the parent institute is chairman of the committee whereas the principal acts as secretary of the committee the elected teachers and representative of non teaching staff are the members of the committee who participate in the functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare measures by the management

- Financial assistance/loans for various reasons by institutes credit cooperative societiesuch as personal loan, festive loan, housing loan, vehicle loan etc. The interest rates are minimum as per norms of RBI.
- Immediate job offers to one of the family members after the sudden death of the staff in service.
- Partial Loan waiver for the deceased staff
- Felicitation by the management for achievements of the employees and their wards.
- Fund-raising drive for the employee affected by an unforeseen calamity.

Welfare measures by the institute

- Group insurance scheme for the staff of which 50% premium is paid by the institute.
- Advance payment to staff to meet emergency needs in case there is delay of salary payment
- Concession in college fees for the wards of employees.
- Financial support is provided for publication of books by staff.
- In medical emergency, advance is given to the teaching and non-teaching staff.
- Initiation of Group life insurance for teaching and non-teaching staff scheme brought by the university and joint director

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the guidelines laid down by UGC regarding Performance Based Appraisal System. The college has formed API committee, which looks after the Performance Based Appraisal

System.

At the end of every academic year a meeting is conducted under the chairmanship of the Principal in which reviews are taken for functioning of the committee.

The college follows the mechanism, in which the committee circulates notice regarding submission of PBAS with required documentation within the deadline.

The administrative office collects hard copies of all teaching faculties and handover it to API committee. API committee follows the sessions for in- detail assessment of reports, considering valid documentation provided.

After analyzing individual reports, API committee recommends the desirable activities which to be done by faculty to increase his/her scoring.

After receiving the circulars of placement by the university the list of the due faculty is made for placements, they are personally guided to meet the requirements.

They are helped to fill the form. Their applications are submitted duly signed by the principal for the placement and promotion. The procedure has successful outcome.

Many teachers placed in higher grade because of such effective mechanism.

Like the teaching staff, the college also strictly follows the systematic procedure for the appraisal of performance of the non-teaching staff. The management has devised a mechanism for placement and promotion of non-teaching staff. Accordingly, annual Confidential Reports (CR) are filled by the office considering their performance and compliance to the orders of the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the Auditor of the management periodically within every financial year.

The external audit is carried by the authorised chartered Accountant appointed by the parent institute at the end of financial year. The last internal and external audit is carried out on 30 July 2017.

The government audit is carried out by the Joint Director of Higher Education, the Senior Auditor and the Auditor General of the State periodically.

The last audit was done on 31/07/2014 by the Govt. approved auditors i. e. Senior auditor and Joint Director of Higher Education, Kolhapur, and there were no major audit objections. The AG audit by the Auditor General, Mumbai was done up to 2003-04, there were some audit objections and all the objections are complied by the college.

Sr. No.

Para

Audit Objections by AG

Compliance Made

1

5

Excess payment of salary grant

Compliance regarding all the 08 objections was made by the college and the report was sent to the AG, Mumbai. The AG accepted it and, thus, all objections had been cleared.

2

8

Excess receipt of non salary grant

3

6

Unspent balance of scholarship

4

7

Irregular retention of GPF balance

5

9

Outstanding advances of pay and allowances

6

10

Unreconciled differences

7

11

Non conducting of stock taking of library books

8

Note: we had submitted a letter of compliance of the audit
objections to A G Mumbai ref. LBSC/1064/0708 dated 29/10/2007

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

13.81182

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies aim at to

1. diversify and expand resources
2. Spend on the activities of Institutional preferences
3. decrease dependency on others
4. maintain sustainability of the Institute
5. make optimum use of available funds and skills
6. To maintain the transparency and expand relations
7. fulfil responsibilities towards the society
8. Disseminate the good practices of the Institute
9. enhance the dignity of the Institution

Resource generation

The college identifies the short term and constant needs of the college related to its developments. Accordingly, the committees are formed to generate the financial as well as human resources.

The college established the separate committee which continuously looks after different openings of funding agencies like UGC, DBT, DST etc. after any opening committee recognizes college eligibility for particular proposal and send the well drafted proposal to obtain funding from different government and nongovernmental organizations.

The college needs funding for its requirements like organization of activities and programs, for that a fund-raising committee is formed to generate funds from individuals and society.

The infrastructural needs are sometimes met through the alumni contribution, for that an appeal to members of the alumni association is made.

The college felt the scarcity of human resources due to the non-recruitment policy of the government and growing strength of student which causes decrease in student teacher ratio. To meet the need of human resources, the college recruits the faculties and administrative staff on temporary basis.

Utilization of resources

While utilization of resources, the college strictly follows the code of accounts.

File Description	Documents
Paste link for additional information	https://lbscollegesatara.edu.in/goals-mission/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays important role in implementing following institutional processes as a quality initiatives

in field of gender sensitization and women empowerment IQAC plays important role to motivating the faculties to organize different programs to sensitize faculty and students with reference to gender sensitization

IQAC in association with participating department under Star College Scheme conduct various activities like online lecture series, visits to various science institutes, introduction of new experiments, project allocation to students etc to popularise basic sciences at under graduate level.

introduction of online mode of teaching learning process in corona pandemic conditions and motivation is carried out amongst students and teachers to participate in different modes like whatsapp, zoom meeting, google classroom, wise app etc as a learning management system.

IQAC takes efforts to standardise operational procedures during corona pandemic which helps to restrict spread of disease in nearby area and campus.

IQAC plays important role in designing policy for institutional merit scholarship which standardise the method of selecting candidates for scheme without any disputes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Enrichment of ICT infrastructure

Use of ICT tools has become necessity in teaching and learning process. The IQAC has always encouraged teachers to use these tools. It has asked the administration to enrich ICT infrastructure by purchasing advanced ICT tools, software's, broadband internet connections, facility of WI-FI etc.

periodically IQAC has trained teachers to use ICT tools . In library also after the recommendations' from the IQAC ICT infrastructure is extended. The use of social media has also been deployed to establish communication with the students and peers. In teaching and learning the feedback system is setup to promote reliability in delivery of curriculum.

1. Academic review through periodical meetings

The IQAC has established are view setup in the college. Periodical meetings with the departments, internal examination committee, and forum for ICT and council of the heads, the principal, LMC / CDC are conducted throughout the academic year. In these meetings issues related to teaching and learning processes are discussed and decisions are taken. The IQAC also visits the departments and participate in the departmental meetings. The decisions are conveyed to concern teachers. The students are also interviewed regarding the changes in the curriculum, new teaching methodologies, teaching satisfaction and teaching staff. The setup has evolved into successful review methodology

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security

1. The security guards are appointed and diploid at proper places.
2. The discipline committee headed by a seasoned faculty continuously monitors the security practices in the campus.
3. The surveillance systems with set of 32CCTV cameras out of which eight are provided by local police are installed at appropriate locations. Footage of the recordings is periodically seen by principal and appropriate action is taken if any suspicious activity is observed.
4. The training for self-defence is organized for girl students by women cell.
5. Patrolling van of the local police called Nirbhaya Pathak periodically visits the campus for the prevention of offensive activities.
6. b) Counselling

Women cell performs all the essential activities associated with the counselling.

Programs having themes such as co- existence of different genders, significance of mutual understanding, stress management , women rights , legal defence , personality development, capacity development health consciousness and

hygiene, female foeticide , 'BETI BACHAO BETI PADHAO Abhiyan' etc. are arranged through which counselling is done by invited resource persons and senior faculties.

The college has Mentor- Mentee scheme functioning at every department. The scheme recommends mentors to select a mentee especially from underprivileged and vulnerable category i.e. girl students.

c) Common Room

The college has provided rooms for recreation and rest for the girl students. The rooms are attached with washroom and vending machine has been setup in girl's common room. Rooms are also equipped with essential amenities.

File Description	Documents
Annual gender sensitization action plan	https://lbscollegesatara.edu.in/gender-sensitisation-plan-2020-21/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lbscollegesatara.edu.in/13786-2/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

1. Waste Segregation:

Separate dust bins are provided to collect wet and dry waste at source. The former is used for vermiculture unit, and later is carried by the corporation.

1. Slogan boards in the campus:

The college has displayed various slogans on environment awareness to propagate green campaign.

- Liquid waste management

Hazardous waste management

Waste chemicals in the labs are properly disposed by dissolving them in water or by keeping them in protected zones. Exhaust fans and fume hood are installed in the laboratories. Microbial cultures, cotton swabs, plugs are autoclaved and disposed.

The waste water generated in science laboratories is processed at waste water treatment plant. The treated water is recycled and used for watering gardens and pots.

- E-waste management

The e-waste materials are sold as scrap for safe recycling. Refilling of toner and cartridges of printers and maintaining of IT infrastructure is made by appointed technician who enables reuse of toners and reduces the rate of e-waste generation.

Students and staff store their data in soft format in their web drives.

Anant computers and institute have a pact for timely maintenance of PCs and Accessories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College recruits employee from different backgrounds and also take efforts to achieve regional balance, which helps to create an environment of tolerance and harmony amongst them. The college celebrates all international and world day related with the culture to generate public and student awareness of the danger of intolerance. Non-cultural behavior in campus is considered as unacceptable that include damage to the relationship at work and threatens team work. The college had the code of conduct which emphasis that during addressing to the employees at the time of common meetings, all should pick the words carefully and consider the cultural and spiritual sensibilities of others.

The college is located is area which is densely populated with minority community and socioeconomically downtrodden society. This helps promotion of students to take admission in our college which is in nearby location. The college also strictly follows the reservation norms laid by government, which increases the opportunity for every stratum of community for higher education.

The college celebrates the cultural and regional festivals like youth festival with the performance of folk-song/folk-dance, ConstitutionDay etc.The faculty provides PG and Ph.D. programs that also promotes tolerance and harmony towards cultural, regional, linguistic and social diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees to the constitutional obligation is a continuous process and made through following activities and programs

constitutional values and cross-cutting issues and the part of curriculum, especially of political science, history and social sciences. Constitutional duties and rights are conveyed through the content of syllabus of humanity subjects.

Celebration of days : the activities and programs are organized participating students and employees on the independent day , republic day and constitutional day through NDSS, NCC and various departments. To inculcate the spirit of nationalism amongst the students and employee, the thought taking ceremony before very college program. The national anthem is also sung.

The constitutional preamble board is displayed on the front side of the entry of the college.

As per the affiliated university curriculum, papers like democracy election and good governance is made compulsory to obtain degree award by the students. The purpose of making it compulsory is to create awareness and sensitization amongst the students

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://lbscollegesatara.edu.in/7-1-9/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days are celebrated in institute to commemorate events and festivals

several ethical and moral values are inculcated by celebrating these days. A wide publicity is given amongst the students and stakeholders in order to increase the participants. Activities like guest lectures, academic talks, rallies, exhibition, common oath, competitions etc. are conducted on these days

Sr No.

Date

Activity

Organizing Department

1

26.06.2020

Chh. Shahu Birth Anniversary

History

2

20.8.2021

Sadbhawana Din

Cultural

4

5.9.2021

Teachers Day

Cultural

5

2.10.2021

Mahatma Gandhi Birth Anniversary

Cultural

6

5.6.2021

Environmental Day

Botany

7

22.5.2021

Biodiversity Day

Botany

8

8.3.2021

Women's Day

Women Empowerment

9

22.4.2021

Earth Day

Geography

11.

27.2.2021

Marathi Bhasha Day

Marathi

12

1.5.2021

Maharashtra Day

Cultural

13

26.11.2021

Constitutional Day

Cultural

14

15.3.2021

Consumer Day

Commerce

15

3.3.2021

Wild Life Day

Zoology

16

22.3.2021

Water Day

Geography

17

22.4.2021

Book Day

Library

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice no. 1

Covid-19 pandemic, an Institutional approach through online/offline platform

introduction:

The college designed a program to deal with this pandemic situation and to approach students , parents and society .

Objectives

- To create awareness towards covid 19 pandemic amongst students, staff , parents and community
- Conduct outreach activities to communicate government guideline important sops in society
- To carry out the psychological counseling of students and

- parents during pandemic to maintain their mental health
- Promoting practice of yoga especially associated with enhancing lung capacity and physical endurance

Practice :in keeping these objectives in front, the departments organized guest lectures activities and programs through online platforms.

Evidence of success

Better awareness in community

Motivation of students to work as corona warrior

Aid government and local medical authorities to fight corona
successful SOP implementation

Problem encountered: problems faced to create willingness amongst students to participate in online mode. This gap seen across all remotely located rural areas

Best practice 2

Title : Skill development through online skill development programs

Introduction :

College conductsskill oriented programs on online platform.

Objectives :

- To inculcate the skills associated with preparation of herbal and synthetic cosmetics, sericulture, apiculture , vermiculture, integration of statistical method,ETP operational skills etcamongst students
- practice: considering the objectives, different departments organizes training sessions, lectures through online mode
- evidence of success :an enhancement inskill amongst the students is seen amongst students.

File Description	Documents
Best practices in the Institutional website	https://lbscollegesatara.edu.in/institutional-best-practices/
Any other relevant information	https://lbscollegesatara.edu.in/7-2-2-institutional-best-practiice/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctive practice

Introduction

During COVID-19 pandemic face to face interaction with students is impossible so to inculcate values and social awareness college and IQAC decided to organize various programs in online mode

Value based online programs

Objective

To make students familiar with institutes vision mission statement through various programs

To inoculate social responsibility amongst students

To boost environmental consciousness in students

To promote students participation in social activities

Enhance scientific outlook of the students towards environment

Sr. no

Title

Organizer

Resource person

Date

Beneficiaries

1

Human life after pandemic

sociology

Dr. Sandip chaudhari

22.7.2021

88

2.

Social approach in literature of Marathi saints

marathi

prof. Milind Joshi and Dr. Raja Malge (Maharashtra Sahitya
Parishad)

24.7.2021

112

3

Kas plateau world natural heritage and concern

Botany

S A Mohite

5.6.2021

87

4

Role of NSS in conservation of Environment and Biodiversity

NSS

Dr. Rajendra Lawate

19.06.2021

94

Statistical study of wild animals in western Ghat

Statistics

Dr. Onkar Yadav

4.5.2021

78

Biodiversity in india

Botany

Dr. Vinod Shimpale

6.5.2021

145

Fort wondering as a mean of conservation of historical
monuments

History

Dipak Prabhawalkar

Editor Tarun Bharat

5.7.2021

57

Rajarshi shahu a social reformer birth anniversary celebration

Marathi

Prof. Shivaji Raut

26.6.2021

49

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Starting new self designed courses by various department to enrich the curriculum
- To establish MOU between English department and Bhasha academy
- Submission of proposal for M.Sc. organic chemistry and M.Sc.geography
- Extensive use of ICT in teaching learning process
- Celebration of Azadi ka Amrut Mahotsav
- Organization of national and international conference
- Development of physical facilities for cultural and competitive exam center, classrooms, computer laboratory
- Implementation of activities under DBT star college scheme
- To increase the number of collaborative activities
- To initiate provision of seed money provision for research and publications by faculty
- To provide incentives for sports students participating at national and international level
- To purchase kindle for library by alumni association
- subscription of database Delnet ,EPWRF and international journals
- To install UV RO water purifier